



# PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, February 01, 2021 at 6:00 PM

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## VIDEOCONFERENCE MEETING

*This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at [acunningham@cityofdrippingsprings.com](mailto:acunningham@cityofdrippingsprings.com) no later than 4:00 PM on the day the meeting will be held.*

*The Parks & Recreation Commission respectfully requests that all microphones and webcams be disabled unless you are a member of the Commission. City staff, consultants and presenters, please enable your microphone and webcam when presenting to the Commission.*

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## Agenda

### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

***Join Zoom Meeting***

<https://us02web.zoom.us/j/81557952148?pwd=cFFSaUZmeVZZRVJ2eC9FZENiR2VBZz09>

***Meeting ID:*** 815 5795 2148

***Passcode:*** 641699

***Dial Toll Free:***

877 853 5257 US Toll-free

888 475 4499 US Toll-free

***Find your local number:*** <https://us02web.zoom.us/j/81557952148>

***Join by Skype for Business:*** <https://us02web.zoom.us/skype/81557952148>

### CALL TO ORDER AND ROLL CALL

**Commission Members**

Robbie Zamora, Chair

Eric Russell, Vice Chair

Matthew Fougerat

Paul Fushille

Eric Henline

Wade King

Matthew Zarbaugh

Amber Ballman

**Staff, Consultants & Appointed/Elected Officials**

Kelly Schmidt, Parks & Community Services Director

Andrea Cunningham, City Secretary

**PRESENTATION OF CITIZENS**

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

**MINUTES**

- 1. Discuss and consider approval of the January 4, 2021 Parks & Recreation Commission regular meeting minutes.**

**BUSINESS**

- 2. Discuss and consider approval of Next Steps in Dripping Springs Sports and Recreation Park Field Lighting Improvement Project.**
- 3. Presentation and discussion regarding the Parks & Recreation Fiscal Year 2022 Operating Budget.**

**REPORTS**

*The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.*

- 4. PCS Director's Monthly January 2021 report to include Council approved Covid precautionary plans for summer operations.**
- 5. Parks & Community Services 2020 Annual Report**
- 6. Parks & Recreation December 2020 General Fund Financial Statement**
- 7. Parkland Dedication Fund December 2020 Statement**
- 8. Landscape Fund December 2020 Statement**

**PARKS STANDING COMMITTEE REPORTS**

*The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.*

- 9. Charro Ranch Park Committee**  
*Commissioners Paul Fushille and Matt Fougerat*
- 10. Dripping Springs Ranch Park Committee**  
*Commissioners Wade King and Matthew Zarbaugh*
- 11. Founders Memorial Park Committee**  
*Commissioners Eric Henline and Amber Ballman*
- 12. Sports & Recreation Park Committee**  
*Commissioners Eric Russell and Robbie Zamora*
- 13. Veterans Memorial Park Committee**  
*Commissioner Robbie Zamora*

## **EXECUTIVE SESSION**

*The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

## **UPCOMING MEETINGS**

### **Parks & Recreation Commission Meetings**

March 1, 2021 at 6:00 p.m.

April 5, 2021 at 6:00 p.m.

May 3, 2021 at 6:00 p.m.

### **City Council Meetings**

February 9, 2021 at 6:00 p.m.

February 16, 2021 at 6:00 p.m.

March 9, 2021 at 6:00 p.m.

## **ADJOURN**

## **TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.*

*Due to the Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be*

*gathered in one place, and this meeting will be conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **January 29, 2021 at 1:00 p.m.***

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*City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



# PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, January 04, 2021 at 6:00 PM

## MINUTES

### MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

***Join Zoom Meeting***

<https://us02web.zoom.us/j/89552330066?pwd=Z0s4MEhxM3BRTkdvQllpY3FvR3d6UT09>

***Meeting ID:*** 895 5233 0066

***Passcode:*** 845695

***Dial Toll Free:***

877 853 5257 US Toll-free

888 475 4499 US Toll-free

***Find your local number:*** <https://us02web.zoom.us/j/89552330066>

***Join by Skype for Business:*** <https://us02web.zoom.us/skype/89552330066>

### CALL TO ORDER AND ROLL CALL

***Commission Members present were:***

- Robbie Zamora, Chair
- Eric Russell, Vice Chair
- Matthew Fougerat
- Paul Fushille
- Eric Henline
- Wade King
- Matthew Zarbaugh
- Amber Ballman

***Commission Member absent was:***

- Eric Henline

***Staff, Consultants & Appointed/Elected Officials***

- Parks & Community Services Director Kelly Schmidt
- City Secretary Andrea Cunningham

With a quorum of the Commission present, Chair Zamora called the meeting to order at 6:02 p.m.

## PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

No one spoke during Presentation of Citizens.

## MINUTES

- 1. Discuss and consider approval of the December 7, 2020 Parks & Recreation Commission regular meeting minutes.**

A motion was made by Commissioner King to approve the December 7, 2020 Parks & Recreation Commission regular meeting minutes. Commissioner Fushille seconded the motion which carried unanimously 7 to 0.

## BUSINESS

- 2. Discuss and consider recommendation regarding a request for a recreation trail connecting Springlake neighborhood and Dripping Springs Ranch Park.**

Via unanimous consent, Chair Zamora tabled this item until the presenter joined the meeting.

*This item was presented and considered after Business Agenda Item No. 4.*

Travis Wilson presented the item, and the Commission discussed his recommendation.

No action was taken.

- 3. Discuss and consider recommendation regarding a Facility Use Agreement between the City of Dripping Springs and Tiger Splash TAAF Swim Team for use of the Founders Pool.**

Kelly Schmidt presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Commissioner Fushille to recommend City Council approval of a Facility Use Agreement between the City of Dripping Springs and Tiger Splash TAAF Swim Team for use of the Founders Pool. Vice Chair Russell seconded the motion which carried unanimously 7 to 0.

Commissioner Zarbaugh enabled his camera and was visible for the remainder of the meeting.

**4. Discuss and consider recommendation regarding a request to remove Mountain Bike Riders from Fee 17.5 (a) – Outdoor Only Daily Use Permit of the City of Dripping Springs Fee schedule.**

Kelly Schmidt presented the staff report which is on file. Staff recommends postponement of the item until the DSRP Master Plan Updates are presented to the Commission.

A motion was made by Chair Zamora to recommend City Council postpone a request to remove Mountain Bike Riders from Fee 17.5 (a) – Outdoor Only Daily Use Permit of the City of Dripping Springs Fee schedule until the DSRP Master Plan Updates are presented. Commissioner Fougerat seconded the motion which carried unanimously 7 to 0.

*The Commission considered tabled Business Agenda Item No. 4 before Item No. 5.*

**5. Discuss and consider recommendation regarding the creation of a Parks & Community Services Programs & Aquatics Manager position.**

Kelly Schmidt presented the staff report which is on file. Staff recommends approval of the position.

A motion was made by Commission Fushille to recommend City Council approval of the creation of a Parks & Community Services Programs & Aquatics Manager position. Commissioner Ballman seconded the motion which carried unanimously 7 to 0.

## REPORTS

*The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.*

Report is on file and available for review by request.

**6. Parks & Community Services Director's Monthly Report**  
*Kelly Schmidt, PCS Director*

## PARKS STANDING COMMITTEE REPORTS

*The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.*

**7. Charro Ranch Park Committee**  
*Commissioners Paul Fushille and Matt Fougerat*

Commissioner Fushille presented the report. He is working with a student assistant on upgrades at the park, and will work with staff on procedure.

**8. Dripping Springs Ranch Park Committee – No report at this time.**  
*Commissioners Wade King and Matthew Zarbaugh*

9. **Founders Memorial Park Committee – No report at this time.**  
*Commissioners Eric Henline and Amber Ballman*
10. **Sports & Recreation Park Committee – No report at this time.**  
*Commissioners Eric Russell and Robbie Zamora*
11. **Veterans Memorial Park Committee – No report at this time.**  
*Commissioner Robbie Zamora*

### **EXECUTIVE SESSION**

*The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Commission did not meet in Executive Session.

### **UPCOMING MEETINGS**

#### **Parks & Recreation Commission Meetings**

February 1, 2021 at 6:00 p.m.

March 1, 2021 at 6:00 p.m.

April 5, 2021 at 6:00 p.m.

#### **City Council Meetings**

January 12, 2021 at 6:00 p.m.

January 19, 2021 at 6:00 p. m.

February 9, 2021 at 6:00 p.m.

### **ADJOURN**

A motion was made by Vice Chair Russell to adjourn the meeting. Commissioner Fougerat seconded the motion which carried unanimously 7 to 0.

This regular meeting adjourned at 7:01 p.m.





# IDA Community Friendly Outdoor Sports Lighting

## Lighting Performance Summary

**Project:** Dripping Springs Sports & Recreation Park Relight  
**Location:** Dripping Springs, TX  
**Curfew:** 11:00pm  
**Submitted:** 21 January 21 - 9:03 AM PST

**Field:** All Fields for Dripping Springs Musco Project 179809R8  
 Field type: Baseball - Class III  
 Environmental Zone: E2

### Applicable Lighting Standard

	Standard	Measured	Result
Meets IES or HS Standard	—	Yes	PASS

### Applied BUG Analysis

	Standard	Measured	Result
Total Fixture Lumens	—	29,292,175 lumens	—
Backlight: Lumens	15% or less	0.2%	PASS
Backlight: Spill	2.0 lux or less	0.27 lux	PASS
Uplight: Lumens	8% or less	5%	PASS
Glare: Max Candela	1000 candela or less	903 candela	PASS
Glare: 80° - 90°	250 lumens	142 lumens	PASS

### Application Efficiency

	Standard	Measured	Result
Total Fixture Watts	—	241,374 watts	—
Applied Lumens	—	26,955,003 lumens	—
Application Efficiency	70+ (lumens per watt)	112	PASS

## Lighting Performance Result

# PASS



# City of Dripping Springs

## Agenda Item Staff Report Form

**Staff Member Name:** Michelle Fischer, City Administrator

<b>Council Meeting Date:</b>	October 10, 2017
<b>Agenda Item Wording:</b>	Selection of Electrical and Lighting Engineer for Dripping Springs Sports & Recreation Park Sports Lighting Upgrade Project
<b>Agenda Item Requestor:</b>	Sports & Recreation Park Lighting Committee
<b>Council Member Sponsor:</b>	Mayor Todd Purcell

**Summary/Background:**  
 The Sports & Recreation Park Lighting Committee evaluated the two responses to the request for qualifications and interviewed the respondents, EMA Engineering & Consulting and Hendrix Consulting Engineers. Based on the evaluation scores and interviews, the committee recommends the City Council approve the selection of EMA Engineering & Consulting and authorize city staff and the committee to negotiate a professional services agreement to be reviewed by the Parks & Recreation Commission and then considered by City Council.

The scope of work shall include the following:

1. Create design and construction plans for modified and upgraded lighting at Sports Park including baseball fields, softball fields, and soccer fields
2. Review and adhere to City of Dripping Springs Outdoor Lighting Ordinance or determine needed variances
3. Adhere to other lighting standard requirements dependent on park area, including but not limited to, Amateur Softball Association of America, 2015 Little League Light Standards and Audit, and Lighting Standards of the US Soccer Foundation
4. On-site inspection of Sports Park to determine lighting needs
5. Provide estimates on costs for lighting fixtures and poles needed for project
6. Create construction plans for upgraded lighting in phases recommended by Firm
7. Determine appropriate pole material and light requirements
8. Provide recommendations related to potential phasing of lighting modifications and upgrades.
9. Preparation of intermediate and final project schedules and cost estimates based on phases recommended by the Firm
10. Preparation and presentation of drawings to the City

<b>Commission Recommendations:</b>	Parks & Recreation Commission deferred to the committee to make a recommendation on selection of engineer to City Council
<b>Actions by Other Jurisdictions/Entities:</b>	N/A
<b>Previous Council Action:</b>	Approved expenditures for engineering in FY 2018 budget
<b>Recommended Council Action:</b>	Approve the selection of EMA Engineering & Consulting and authorize city staff and the committee to negotiate a professional services agreement to be reviewed by the Parks & Recreation Commission and then considered by City Council.
<b>Alternatives/Options:</b>	select another engineering firm
<b>Budget/Financial Impact:</b>	FY 2018 budgeted expenditure of \$54,000.00 using parkland dedication funds (this amount was estimated and may need to change once agreement is negotiated)
<b>Attachments:</b>	EMA response to qualifications
<b>Related Documents at City Hall:</b>	RFQ, Hendriz response the RFQ, evaluation scoring summary sheet
<b>Public Notice Process:</b>	N/A
<b>Public Comments:</b>	N/A
<b>Enforcement Issues:</b>	N/A
<b>Comprehensive Plan Element:</b>	Goal L6: Bring City properties into compliance with Lighting Ordinance
<b>Next Step/Schedule:</b>	notify EMA and negotiate agreement

# RENOVATIONS TO DRIPPING SPRINGS SPORTS & RECREATION PARK ATHLETIC FIELDS LIGHTING DRIPPING SPRINGS, TEXAS



## PARKS & RECREATION COMMISSION

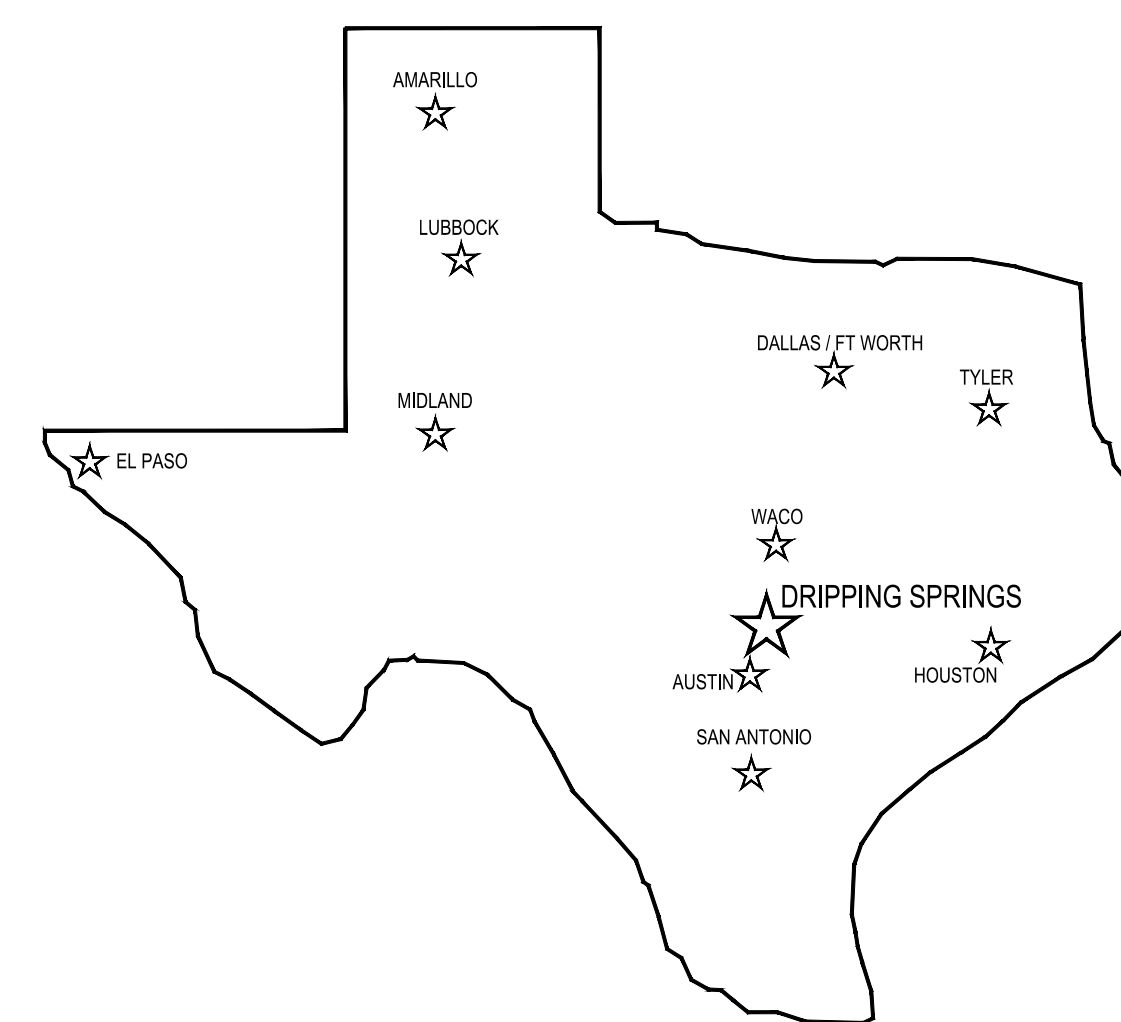
ERIC HENLINE	COMMISSIONER
WADE KING	COMMISSIONER
MATTHEW FOUGERAT	COMMISSIONER
AMBER BALLMAN	COMMISSIONER
MATTHEW ZARBOUGH	COMMISSIONER
ROBBIE ZAMORA	CHAIR
ERIC RUSSELL	CO-CHAIR

## CITY COUNCIL

BILL FOULDS JR.	MAYOR
TALINE MANASSIAN	MAYOR PRO TEM
TRAVIS CROW	COUNCIL MEMBER
WADE KING	COUNCIL MEMBER
TODD PURCELL	COUNCIL MEMBER
APRIL HARRIS ALLISON	COUNCIL MEMBER

## INDEX OF DRAWINGS

E100	PROJECT PHASING PLAN
EDS101	ELECTRICAL DEMOLITION SITE PLAN
ES101	ELECTRICAL SITE PLAN
EP701	ELECTRICAL SYMBOLS & DETAILS
EP901	ELECTRICAL PANELBOARD SCHEDULES & RISER DIAGRAM



LOCATION MAP 



VICINITY MAP 

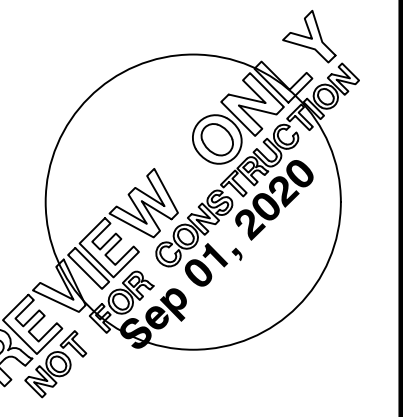
JASON W. REED  
TEXAS P.E. 105129  
Sep 01, 2020

JAMES M. TATE III  
TEXAS P.E. 102447  
Sep 01, 2020

SUBMISSION OF BID WILL BE CONSIDERED ACKNOWLEDGMENT THAT THE CONTRACTOR HAS VISITED THE SITE AND HAS VERIFIED ALL EXISTING JOB CONDITIONS AND INCLUDED ANY NECESSARY MODIFICATION TO EXISTING AND NEW WORK REQUIRED FOR INSTALLATION OF A COMPLETE AND WORKING SYSTEM.



EMA Engineering and Consulting  
Tyler • Austin • Houston  
Phone: 1-800-933-0538  
TBPE Firm Registration No. F-893  
www.estesmcclure.com



ISSUE DATE  
**August 24, 2020**

REVISION DATE

RENOVATIONS TO  
SPORTS & RECREATION PARK ATHLETIC FIELDS LIGHTING  
CITY OF DRIPPING SPRINGS  
DRIPPING SPRINGS, TX

EMA JOB #: 2 001 1663 001

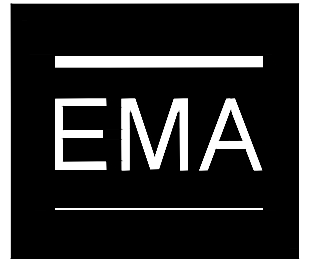
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CHECKED: **QC**

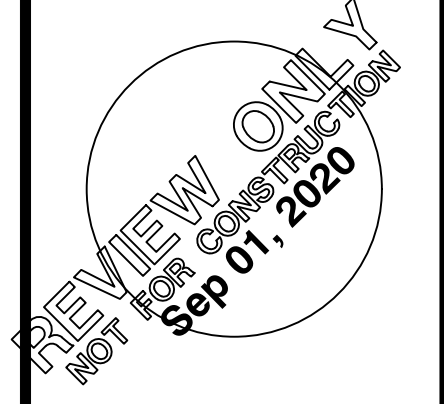
COVER SHEET

SHEET NUMBER

**COVER**



EMA Engineering and Consulting  
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ISSUE DATE  
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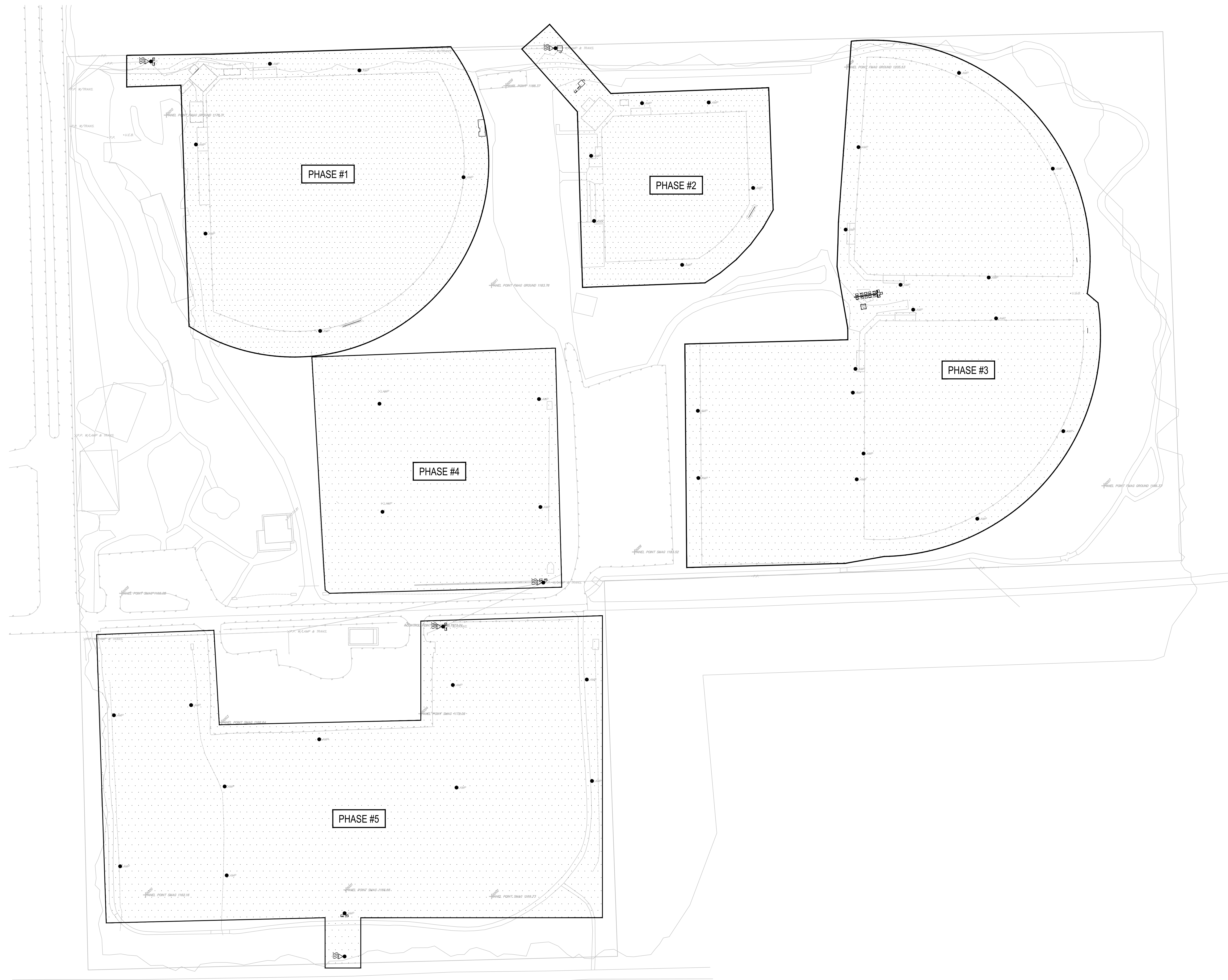
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RENOVATIONS TO  
**SPORTS & RECREATION PARK ATHLETIC FIELDS LIGHTING**  
CITY OF DRIPPING SPRINGS  
DRIPPING SPRINGS, TX

EMA JOB #: 2 001 1663 001

DRAWN BY: **clh**

CHECKED: **qc**

**PROJECT PHASING PLAN**

SHEET NUMBER

**E100**

**JASON W. REED**  
TEXAS P.E. 105120  
Sep 01, 2020

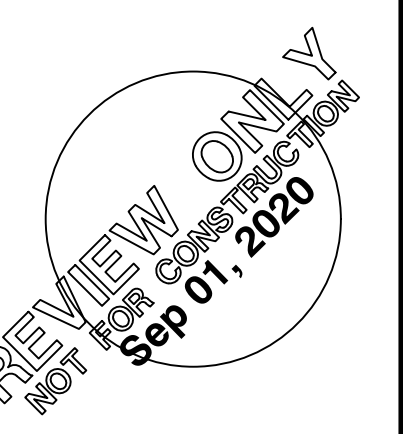
**JAMES M. TATE III**  
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1 PROJECT PHASING PLAN  
1"=60'-0"

SUBMISSION OF BID WILL BE CONSIDERED ACKNOWLEDGMENT THAT THE CONTRACTOR HAS VISITED THE SITE AND HAS VERIFIED ALL EXISTING JOB CONDITIONS AND INCLUDED ANY NECESSARY MODIFICATION TO EXISTING AND NEW WORK REQUIRED FOR INSTALLATION OF A COMPLETE AND WORKING SYSTEM.



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ISSUE DATE	August 24, 2020
REVISION	DATE

RENOVATIONS TO  
**SPORTS & RECREATION PARK ATHLETIC FIELDS LIGHTING**  
 CITY OF DRIPPING SPRINGS, TX

EMA JOB #:	2 001 1663 001
DRAWN BY:	CLH
CHECKED:	QC
<b>ELECTRICAL DEMOLITION SITE PLAN</b>	
SHEET NUMBER	

**EDS101**

**ELECTRICAL DEMOLITION GENERAL NOTES**  
(SOME NOTES MAY NOT BE USED)

- CONTRACTORS AND SUBCONTRACTORS SHALL VERIFY LOCATION, CONDUCT TEST AND INSPECTIONS, COORDINATE WITH UTILITIES, OWNER'S REPRESENTATIVES, AND CHECK FOR ALL UNDERGROUND UTILITIES AND LINES BEFORE DITCHING TAKES PLACE. CONTRACTOR AND SUBCONTRACTORS PERFORMING THESE DUTIES SHALL BE RESPONSIBLE FOR ANY REPAIRS OF CUT OR DAMAGED LINES AND UTILITIES NOT SHOWN ON PLANS.
- UNLESS NOTED ON DRAWINGS, ALL LIGHTING, SWITCHES, OUTLETS AND OTHER ELECTRICAL DEVICES ARE TO REMAIN.
- REFER TO SPECIFICATION SECTION 26 05 11, ELECTRICAL DEMOLITION REMODELING, FOR GENERAL DEMOLITION REQUIREMENTS.
- ALL MATERIAL REMOVED AND NOT RETAINED BY THE OWNER SHALL BE DISPOSED OF OFF SITE IN A LAWFUL MANNER.
- BEFORE DEMOLISHING PANELS, TRACE ALL BRANCH CIRCUITS TO CONFIRM THAT EXISTING LOADS HAVE BEEN RELOCATED TO NEW PANELS. IF A LOAD EXISTS THAT HAS NOT BEEN RELOCATED TO NEW PANELS, CONTACT THE ENGINEER FOR INSTRUCTIONS.
- THE LOCATIONS FOR ALL EXISTING POWER POLES, DISCONNECTS, PANELBOARDS, SPORTS LIGHTING POLES, ETC. ARE APPROXIMATE.

**ELECTRICAL DEMOLITION PLAN NOTES**  
(SOME NOTES MAY NOT BE USED)

- D1 EXISTING UTILITY SERVICE TO REMAIN IN PLACE AND OPERATIONAL.
- D2 EXISTING PANEL TO REMAIN IN PLACE AND OPERATIONAL.
- D3 EXISTING SPORTS LIGHTING POLE TO REMAIN IN PLACE. EXISTING SPORTS LIGHTING LUMINAIRES TO BE REMOVED AND REPLACED. EXISTING CONDUIT AND WIRING TO REMAIN IN PLACE. EXISTING BREAKER FEEDING THIS POLE TO BE REMOVED AND REPLACED.
- D4 EXISTING SPORTS LIGHTING POLE AND LUMINAIRES TO BE REMOVED AND REPLACED WITH NEW POLE AND LIGHTS AT THIS APPROXIMATE LOCATION. EXISTING CONDUIT AND WIRING TO REMAIN IN PLACE. EXISTING BREAKER FEEDING THIS POLE TO BE REMOVED AND REPLACED.
- D5 EXISTING SPORTS LIGHTING POLE AND LUMINAIRES TO BE REMOVED AND REPLACED WITH NEW POLE IN A NEW LOCATION. EXISTING CONDUIT AND WIRING TO REMAIN. CONDUIT AND WIRING TO BE PREPARED TO BE EXTENDED TO NEW POLE LOCATION. EXISTING BREAKER FEEDING THIS POLE TO BE REMOVED AND REPLACED.
- D6 EXISTING SPORTS LIGHTING POLE AND LUMINAIRES TO BE REMOVED. REMOVE EXISTING CONDUIT AND WIRING BACK TO SOURCE.
- D7 EXISTING PANELBOARD IN PRESSBOX TO REMAIN IN PLACE AND OPERATIONAL. EXISTING MUSCO CONTROL CABINET TO BE REMOVED AND REPLACED. EXISTING FEEDER AND EXISTING BRANCH CIRCUITS TO REMAIN IN PLACE AND OPERATIONAL.
- D8 EXISTING SPORTS LIGHTING POLE AND LUMINAIRES TO BE REMOVED AND REPLACED WITH NEW POLE AND LIGHTS AT THIS APPROXIMATE LOCATION. EXISTING CONDUIT AND WIRING FOR 90AMP CIRCUIT TO REMAIN IN PLACE. REMOVE EXISTING CONDUIT AND WIRING FOR 30AMP CIRCUIT BACK TO SOURCE. EXISTING BREAKERS FEEDING THIS POLE TO BE REMOVED AND REPLACED.
- D9 EXISTING PANEL TO REMAIN IN PLACE. EXISTING SPORTS LIGHTING TO BE REMOVED. REMOVE CONDUIT AND WIRING BACK TO SOURCE.
- D10 EXISTING SPORTS LIGHTING POLE AND LUMINAIRES TO BE REMOVED AND REPLACED WITH NEW POLE IN A NEW LOCATION. EXISTING CONDUIT AND WIRING FOR BOTH 30AMP CIRCUITS TO BE PREPARED TO BE EXTENDED TO NEW LOCATIONS. EXISTING BREAKERS FEEDING THIS POLE TO BE REMOVED AND REPLACED.
- D11 EXISTING CONDUIT AND WIRING TO BE PREPARED TO EXTEND IN DIRECTIONS SHOWN TO NEW POLE LOCATIONS.
- D12 EXISTING PANEL TO BE REMOVED AND REPLACED. REMOVE EXISTING FEEDER BACK TO SOURCE. EXISTING BRANCH CIRCUITS FOR PUMP AND TIMER TO REMAIN IN PLACE AND OPERATIONAL.
- D13 EXISTING PANEL TO BE REMOVED AND REPLACED. REMOVE EXISTING FEEDER BACK TO SOURCE. EXISTING BRANCH CIRCUITS TO REMAIN IN PLACE AND OPERATIONAL.



1 ELECTRICAL DEMOLITION SITE PLAN  
1"=60'-0"

JASON W. REED  
TEXAS P.E. 105129  
Sep 01, 2020

JAMES M. TATE III  
TEXAS P.E. 102447  
Sep 01, 2020

SUBMISSION OF BID WILL BE CONSIDERED ACKNOWLEDGMENT THAT THE CONTRACTOR HAS VISITED THE SITE AND HAS VERIFIED ALL EXISTING JOB CONDITIONS AND INCLUDED ANY NECESSARY MODIFICATION TO EXISTING AND NEW WORK REQUIRED FOR INSTALLATION OF A COMPLETE AND WORKING SYSTEM.



EMA Engineering and Consulting  
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Phone: 1-800-933-0538  
TBPB Firm Registration No. F-893  
www.estesmcclure.com



ISSUE DATE  
**August 24, 2020**

REVISION DATE

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### ELECTRICAL SITE GENERAL NOTES

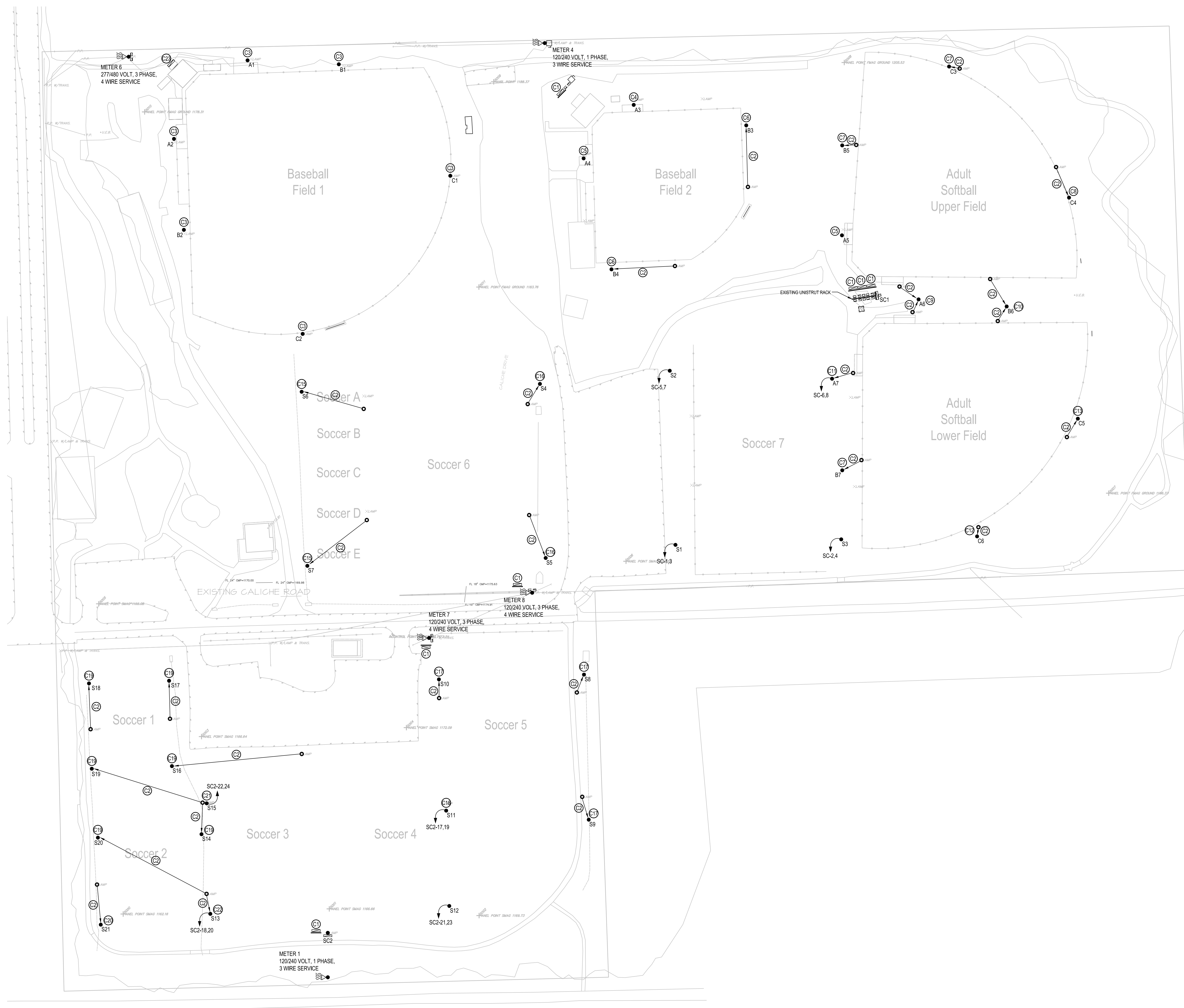
(SOME NOTES MAY NOT BE USED)

- CONTRACTORS AND SUBCONTRACTORS SHALL VERIFY LOCATION, CONDUCT TEST AND INSPECTIONS, COORDINATE WITH UTILITIES, OWNER'S REPRESENTATIVES, AND CHECK FOR ALL UNDERGROUND UTILITIES AND LINES BEFORE DITCHING TAKES PLACE. CONTRACTOR AND SUBCONTRACTORS PERFORMING THESE DUTIES SHALL BE RESPONSIBLE FOR ANY REPAIRS OF CUT OR DAMAGED LINES AND UTILITIES NOT SHOWN ON PLANS.
- FOR ALL NEW SPORTS LIGHTING CIRCUITS, DO NOT ROUTE CONDUIT UNDERNEATH THE FIELDS. ALL CONDUITS UNDERNEATH THE FIELDS, WHERE THERE IS ANY DIGGING OR TRENCHING ON THE FIELDS, FILL IN DIRT AND SOO TO MATCH EXISTING CONDITIONS.
- FOR ALL SPORTS LIGHTING CIRCUITS BEING EXTENDED TO A NEW LOCATION, DO NOT ROUTE NEW CONDUIT UNDERNEATH THE FIELDS, WHERE THERE IS ANY DIGGING OR TRENCHING ON THE FIELDS, FILL IN DIRT AND SOO TO MATCH EXISTING CONDITIONS.

### ELECTRICAL SITE PLAN NOTES

(SOME NOTES MAY NOT BE USED)

- NEW MUSCO CONTROL CABINET INSTALLED ON UNISTRUT SUPPORT. PROVIDE TWO SINGLE POLE, 20AMP BREAKERS WITH #12 WIRE FROM ADJACENT EXISTING PANEL FEEDING NEW SPORTS LIGHTING.
- EXTEND CONDUIT AND WIRING TO NEW POLE LOCATION FROM DEMOLISHED POLE LOCATION.
- PROVIDE NEW LED SPORTS LIGHTING ON EXISTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT AT THIS LOCATION. REMOVE EXISTING THREE POLE, 40AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW THREE POLE, 20AMP BREAKER.
- NEW SPORTS LIGHTING POLE TO BE INSTALLED AT EXISTING POLE LOCATION. CONNECT TO EXISTING LIGHTING CIRCUIT AT THIS LOCATION. REMOVE EXISTING TWO POLE, 60AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 30AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE TO BE INSTALLED AT EXISTING POLE LOCATION. CONNECT TO EXISTING LIGHTING CIRCUIT AT THIS LOCATION. REMOVE EXISTING TWO POLE, 70AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 30AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN. REMOVE EXISTING TWO POLE, 60AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 50AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN. REMOVE EXISTING TWO POLE, 80AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 50AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN. REMOVE EXISTING TWO POLE, 60AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 50AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUITS FROM EXISTING POLE LOCATIONS AS SHOWN. REMOVE EXISTING TWO POLE, 80AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 50AMP BREAKER TO FEED LIGHTS ON PLAN SOUTH SIDE OF POLE. REMOVE SECOND EXISTING TWO POLE, 80AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 30AMP BREAKER TO FEED LIGHTS ON PLAN NORTH SIDE OF POLE. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUITS FROM EXISTING POLE LOCATIONS AS SHOWN. REMOVE EXISTING TWO POLE, 80AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 50AMP BREAKER TO FEED LIGHTS ON PLAN SOUTH SIDE OF POLE. REMOVE SECOND EXISTING TWO POLE, 80AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 30AMP BREAKER TO FEED LIGHTS ON PLAN NORTH SIDE OF POLE. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN FOR LIGHTS ON PLAN EAST SIDE OF POLE. REMOVE EXISTING TWO POLE, 70AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 50AMP BREAKER TO FEED LIGHTS ON PLAN EAST SIDE OF POLE. EXTEND CONDUIT AND WIRING AS NECESSARY. PROVIDE POWER TO LIGHTS FROM CIRCUIT SHOWN.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN. REMOVE EXISTING TWO POLE, 80AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 40AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN. REMOVE EXISTING TWO POLE, 80AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 40AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN. REMOVE EXISTING TWO POLE, 90AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 50AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN. REMOVE EXISTING TWO POLE, 90AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 20AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY. PROVIDE POWER TO LIGHTS ON PLAN WEST SIDE OF POLE FROM CIRCUIT SHOWN.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN. REMOVE EXISTING TWO POLE, 30AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 20AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN. REMOVE EXISTING TWO POLE, 40AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 20AMP BREAKER. EXTEND CONDUIT AND WIRING AS NECESSARY.
- NEW SPORTS LIGHTING POLE TO BE INSTALLED AT EXISTING POLE LOCATION. BOTH EXISTING 30AMP CIRCUITS AT THIS LOCATION TO BE EXTENDED TO POLE LOCATIONS SHOWN. PROVIDE POWER TO LIGHTS FROM CIRCUIT SHOWN.
- NEW SPORTS LIGHTING POLE. CONNECT TO EXISTING LIGHTING CIRCUIT FROM EXISTING POLE LOCATION AS SHOWN FOR LIGHTS ON PLAN WEST SIDE OF POLE. REMOVE EXISTING TWO POLE, 30AMP BREAKER FEEDING THIS POLE AND REPLACE WITH NEW TWO POLE, 20AMP BREAKER TO FEED LIGHTS ON PLAN WEST SIDE OF POLE. EXTEND CONDUIT AND WIRING AS NECESSARY. PROVIDE POWER TO LIGHTS ON PLAN EAST SIDE OF POLE FROM CIRCUIT SHOWN.
- INSTALL NEW MUSCO CONTROL CABINET IN SPACE MADE AVAILABLE WITH THE REMOVAL OF THE EXISTING MUSCO CONTROL CABINET. PROVIDE TWO SINGLE POLE, 20AMP BREAKERS WITH #12 WIRE FROM ADJACENT EXISTING PANEL FEEDING NEW SPORTS LIGHTING.



1 ELECTRICAL SITE PLAN  
1"=60'-0"

JASON W. REED  
TEXAS P.E. 105129  
Sep 01, 2020

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EMA JOB #: 2 001 1683 001

DRAWN BY: CJH

CHECKED: QC

ELECTRICAL  
SITE PLAN

SHEET NUMBER

ES101







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PANEL - SC		Rating - 225A WITH 225MCB				Located UTILITY ENCLOSURE Surface Mount - Outside (NEMA 3R) AIC - 65,000 Amps			
Fed from - UTILITY (240V 1PH)									
Service - 120/240 1PH 3Wire									
**PROVIDE NEMA 3R ENCLOSURE									
EQUIPMENT SERVED	POLE	TRIP	WIRE	CT.	φ LOAD in VA	CT.	WIRE	TRIP	POLE
SPORTS LIGHTING POLE S1	2	40	2	1	A= 7104	2	4	40	2
TO MUSCO DISCONNECT ON POLE 10' A.F.G.				3	C= 7104	4			
SPORTS LIGHTING POLE S2	2	40	4	5	A= 7104	6	6	40	2
TO MUSCO DISCONNECT ON POLE 10' A.F.G.				7	C= 7104	8			
MUSCO CONTROL CABINET	1	20	12	9	A= 2412	10	10	30	2
MUSCO CONTROL CABINET	1	20	12	11	C= 2412	12			
SPACE	1	-	-	13	A= 1200	14	12	20	1
SPACE	1	-	-	15	C= 0	16	-	-	1
SPACE	1	-	-	17	A= 0	18	-	-	1
SPACE	1	-	-	19	C= 0	20	-	-	1
SPACE	1	-	-	21	A= 0	22	-	-	1
SPACE	1	-	-	23	C= 0	24	-	-	1

COMMENTS - \* REFER TO RISER DIAGRAM FOR WIRE SIZE

PANEL - SC2		Rating - 400A WITH 400MCB				Located EXISTING POLE Surface Mount - Outside (NEMA 3R) AIC - 65,000 Amps			
Fed from - UTILITY (240V 1PH)									
Service - 120/240 1PH 3Wire									
**PROVIDE NEMA 3R ENCLOSURE									
EQUIPMENT SERVED	POLE	TRIP	WIRE	CT.	φ LOAD in VA	CT.	WIRE	TRIP	POLE
POLE S13	2	20	-	1	A= 2904	2	-	20	2
TO MUSCO DISCONNECT ON POLE 10' A.F.G.				3	C= 2904	4			
POLE S14	2	20	-	5	A= 2904	6	-	20	2
TO MUSCO DISCONNECT ON POLE 10' A.F.G.				7	C= 2904	8			
POLE S16	2	20	-	9	A= 2904	10	-	20	2
TO MUSCO DISCONNECT ON POLE 10' A.F.G.				11	C= 2904	12			
POLE S17	2	20	-	13	A= 2904	14	-	20	2
TO MUSCO DISCONNECT ON POLE 10' A.F.G.				15	C= 2904	16			
POLE S11	2	60	2	17	A= 8280	18	6	40	2
TO MUSCO DISCONNECT ON POLE 10' A.F.G.				19	C= 8280	20			
POLE S12	2	40	6	21	A= 8280	22	2	60	2
TO MUSCO DISCONNECT ON POLE 10' A.F.G.				23	C= 8280	24			
MUSCO CONTROL CABINET	1	20	12	25	A= 24	26	12	20	1
SPACE	1	-	-	27	C= 0	28	-	-	1
SPACE	1	-	-	29	A= 0	30	-	-	1
SPACE	1	-	-	31	C= 0	32	-	-	1

COMMENTS - \* REFER TO RISER DIAGRAM FOR WIRE SIZE

CIRCUIT BREAKER LOCATIONS IN PANELBOARD "SC2" ARE FOR DETERMINING FULL LOAD AMPACITY FOR PANELBOARD AND ELECTRICAL SERVICE. CONTRACTOR TO INSTALL BREAKERS AS NECESSARY IN ORDER TO UTILIZE EXISTING BRANCH CIRCUITS BEING REUSED TO FEED NEW LIGHTS.

GENERAL RISER NOTES:

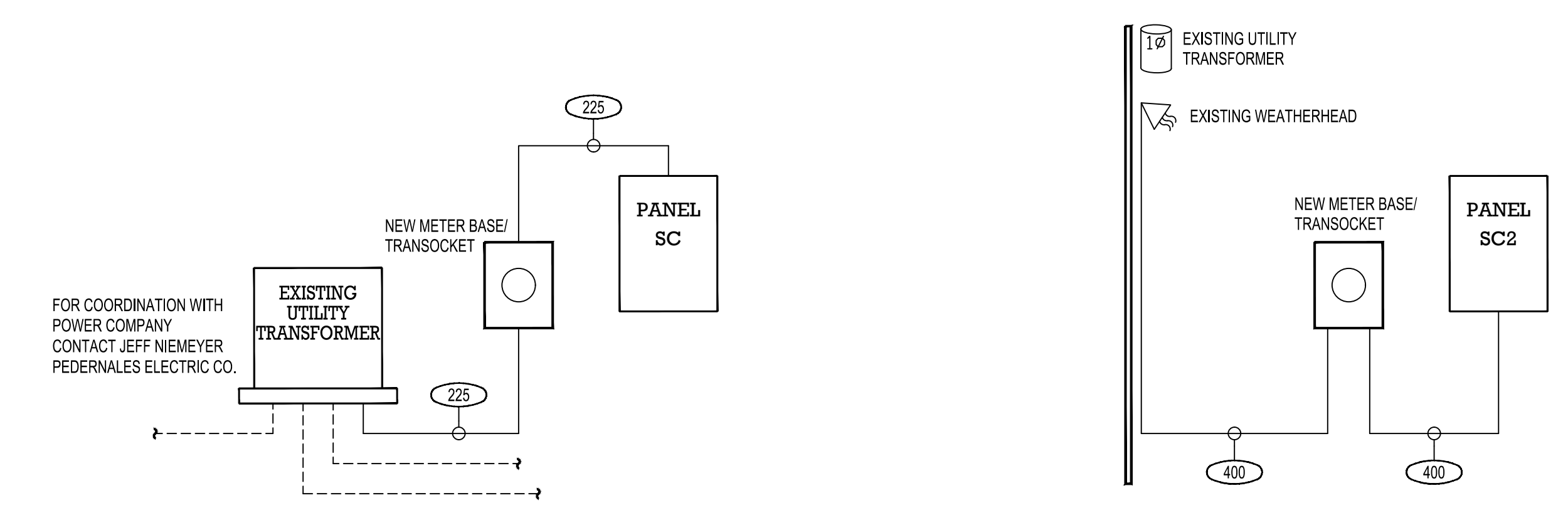
- WHEREVER THE LENGTH OF THE SECONDARY CONDUCTORS OF ANY TRANSFORMER EXCEEDS TEN FEET, AN ENCLOSED CIRCUIT BREAKER OR FUSED DISCONNECT IS REQUIRED TO BE PROVIDED WITHIN TEN FEET OF THE TRANSFORMER SECONDARY TERMINALS IN ACCORDANCE WITH NEC ARTICLE 240.21(C)(2). THIS OVERCURRENT DEVICE SHALL HAVE AN AMP RATING EQUAL TO THE AMP RATING OF THE PANEL BEING SERVED. IF THIS OCCURS AND THE PANEL IS IN THE SAME ROOM, THE PANEL BEING FED MAY BE CHANGED TO MAIN LUG ONLY.
- SERVICE ENTRANCE FEEDERS DO NOT REQUIRE AN EQUIPMENT GROUNDING CONDUCTOR. HOWEVER, ALL FEEDERS AFTER THE MAIN SERVICE DISCONNECT(S) DO REQUIRE A GROUNDING CONDUCTOR. PER NEC 250.24, THE GROUNDING ELECTRODE CONDUCTOR SHALL BE INSTALLED AT THE MAIN SERVICE DISCONNECT. ADDITIONALLY, WHETHER LOCATED INSIDE OR OUTSIDE, ALL MAIN SERVICE DISCONNECTS AND BRANCH CIRCUIT DISCONNECTS 100A OR MORE SHALL HAVE GFCI GROUND FAULT PROTECTION PER NEC 230.95 AND 210.13 RESPECTIVELY.
- PROVIDE AND INSTALL BURNDY OR NIS (OR APPROVED EQUIVALENT) UL RATED COMPRESSION REDUCING PIN TERMINALS ON COPPER / ALUMINUM CONDUCTORS AS REQUIRED. SEE IMAGE TO THE RIGHT.
- UTILITY WORK SHOWN HERE IS PROPOSED AND MAY NOT INCLUDE ALL UTILITY COMPANY REQUIREMENTS. COORDINATE FINAL UTILITY LOCATION, EASEMENT REQUIREMENTS, TRANSFORMER SIZE AND LOCATION, TRANSFORMER PAD SIZE, MEANS OF DISCONNECT REQUIREMENTS, ETC. WITH UTILITY COMPANY BEFORE BIDDING.
- COORDINATE THE EXACT LOCATION OF ALL OUTSIDE SWITCHGEAR, MAIN DISCONNECTS, METERS, ETC. WITH OWNER AND ARCHITECT BEFORE INSTALLATION. NEVER PLACE THESE ITEMS NEAR A FRONT ENTRANCE.
- PER NEC 230.95, PROVIDE GFCI PROTECTION PER SPECS AT ALL SERVICE DISCONNECTS RATED 100A OR MORE.
- PER NEC 110.34(A), AT ALL SERVICE ENTRANCE EQUIPMENT PROVIDE A LABEL (PER SPECS) INDICATING CALCULATED FAULT CURRENT AND DATE OF CALCULATIONS. THE DATE OF CALCULATIONS SHALL BE THE DATE ON THE SEAL IN THE BORDER. LABEL SHALL BE PERMANENT, DURABLE, 2" X 1" WITH BLUE LETTERING AND A WHITE BACKGROUND. MECHANICALLY FASTENED TO EQUIPMENT AND CAPABLE OF WITHSTANDING THE ENVIRONMENT INVOLVED.



SAMPLE REDUCING PIN TERMINAL

ELECTRICAL RISER NOTES: (SOME NOTES MAY NOT BE USED)

- 225 3-#10, 1-#4 GRN, 2 1/2" C.
- 400 2-2" C. WITH 3-#10, 1-#3 GRN IN EACH



1 ELECTRICAL RISER DIAGRAM  
 1"=60'-0"

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 Sep 01, 2020

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 Sep 01, 2020

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RENOVATIONS TO  
**SPORTS & RECREATION PARK ATHLETIC FIELDS LIGHTING**  
 CITY OF DRIPPING SPRINGS  
 DRIPPING SPRINGS, TX

EMA JOB #: 2 001 1683 001  
 DRAWN BY: CJH  
 CHECKED: QC

ELECTRICAL  
 PANELBOARD SCHEDULES  
 & RISER DIAGRAM

SHEET NUMBER  
**EL801**

## SECTION 26 56 68

## EXTERIOR ATHLETIC LIGHTING

## PART 1 - GENERAL

## 1.1 SUMMARY

- A. Work covered by this section of the specifications shall conform to the contract documents, engineering plans as well as state and local codes.
- B. The purpose of these specifications is to define the lighting system performance and design standards for Dripping Springs Sports & Recreation Park using an LED Lighting source. The manufacturer / contractor shall supply lighting equipment to meet or exceed the standards set forth in these specifications.
- C. The sports lighting will be for the following venues:
1. Baseball Field 1
  2. Baseball Field 2
  3. Soccer 7
  4. Soccer A-E & Soccer 6
  5. Soccer 5
  6. Soccer 1
  7. Soccer 2
  8. Soccer 3-4
  9. Softball Lower Field
  10. Softball Upper Field
- D. The primary goals of this sports lighting project are:
1. Guaranteed Light Levels: Selection of appropriate light levels impact the safety of the players and the enjoyment of spectators. Therefore light levels are guaranteed to not drop below specified target values for a period of 25 years.
  2. Environmental Light Control: It is the primary goal of this project to minimize spill light to adjoining properties and glare to the players, spectators and neighbors.
  3. Cost of Ownership: In order to reduce the operating budget, the preferred lighting system shall be energy efficient and cost effective to operate. All maintenance costs shall be eliminated for the duration of the warranty.
  4. Control and Monitoring: To allow for optimized use of labor resources and avoid unneeded operation of the facility, customer requires a remote on/off control system for the lighting system. Fields should be proactively monitored to detect luminaire outages over a 25-year life cycle. All communication and monitoring costs for 25-year period shall be included in the bid.
- E. All lighting designs shall comply with International Dark-Sky Association and their IDA Community Friendly Outdoor Sports Lighting Program.

## 1.2 LIGHTING PERFORMANCE

- A. Illumination Levels and Design Factors: Playing surfaces shall be lit to an average target illumination level and uniformity as specified in the chart below. Lighting calculations shall be developed and field measurements taken on the grid spacing with the minimum number of grid points specified below. Appropriate light loss factors shall be applied and submitted for the basis of design. Average illumination level shall be measured in accordance with the IESNA LM-5-04 (IESNA Guide for Photometric Measurements of Area and Sports Lighting Installations). Illumination levels shall not to drop below desired target values in accordance

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2  
3

with IES RP-6-15, Page 2, Maintained Average Illuminance and shall be guaranteed for the full warranty period.

Area of Lighting	Average Constant Light Levels	Max to Min Uniformity Ratio	Grid Points	Grid Spacing
Baseball 1 - Infield	50 foot-candles	2.0:1.0	25	30' x 30'
Baseball 1 - Outfield	30 foot-candles	2.5:1.0	105	30' x 30'
Baseball 2 - Infield	50 foot-candles	2.0:1.0	25	20' x 20'
Baseball 2 - Outfield	30 foot-candles	2.5:1.0	70	20' x 20'
Soccer 1	30 foot-candles	2.0:1.0	18	30' x 30'
Soccer 2	30 foot-candles	2.0:1.0	24	30' x 30'
Soccer 3-4	30 foot-candles	2.5:1.0	88	30' x 30'
Soccer 5	30 foot-candles	2.0:1.0	60	30' x 30'
Soccer A-E and Soccer 6	30 foot-candles	2.5:1.0	132	30' x 30'
Soccer 7	30 foot-candles	2.5:1.0	72	30' x 30'
Softball Upper Field - Infield	50 foot-candles	2.0:1.0	25	20' x 20'
Softball Upper Field - Outfield	30 foot-candles	2.5:1.0	182	20' x 20'
Softball Lower Field - Infield	50 foot-candles	2.0:1.0	25	20' x 20'
Softball Lower Field - Outfield	30 foot-candles	2.5:1.0	181	20' x 20'

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- B. Color: The lighting system shall have a minimum color temperature of 5700K and a CRI of 75 CRI.
- C. Mounting Heights: To ensure proper aiming angles for reduced glare and to provide better playability, minimum mounting heights shall be as described below. Higher mounting heights may be required based on photometric report and ability to ensure the top of the field angle is a minimum of 10 degrees below horizontal.

# of Poles	Pole Height
7	50'
5	60'
18	70'
11	80'

13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23

1.3 ENVIRONMENTAL LIGHT CONTROL

- A. Light Control Luminaires: All luminaires shall utilize spill light and glare control devices including, but not limited to, internal shields, louvers and external shields. No symmetrical beam patterns are accepted.
- B. Spill Light and Glare Control: To minimize impact on adjacent properties, spill light and candela values must not exceed the following levels taken at 3 feet above grade. Spill and Glare shall meet the IDA Community Friendly Outdoor Sports Lighting Program.

150' from field edge	Maximum
Horizontal Footcandles	.02 fc
Vertical Footcandles	.05 fc
Candela	1,000 cd

24

- 1 C. The first page of a photometric report for all luminaire types proposed showing horizontal  
 2 and vertical axial candle power shall be provided to demonstrate the capability of achieving  
 3 the specified performance. Reports shall be certified by a qualified testing laboratory with a  
 4 minimum of five years of experience or by a manufacturer's laboratory with a current  
 5 accreditation under the National Voluntary Laboratory Accreditation Program for Energy  
 6 Efficient Lighting Products. A summary of the horizontal and vertical aiming angles for each  
 7 luminaire shall be included with the photometric report.  
 8

9 1.4 COST OF OWNERSHIP

- 10 A. Manufacturer shall submit a 25 year Cost of Ownership summary that includes energy  
 11 consumption, anticipated maintenance costs, and control costs. All costs associated with  
 12 faulty luminaire replacement - equipment rentals, removal and installation labor, and  
 13 shipping - are to be included in the maintenance costs.  
 14  
 15

16 PART 2 - PRODUCT

17 2.1 SPORTS LIGHTING SYSTEM CONSTRUCTION

- 18  
 19 A. Manufacturing Requirements: All components shall be designed and manufactured as a  
 20 system. All luminaires, wire harnesses, drivers and other enclosures shall be factory  
 21 assembled, aimed, wired and tested.  
 22  
 23 B. Durability: All exposed components shall be constructed of corrosion resistant material  
 24 and/or coated to help prevent corrosion. All exposed carbon steel shall be hot dip galvanized  
 25 per ASTM A123. All exposed aluminum shall be powder coated with high performance  
 26 polyester or anodized. All exterior reflective inserts shall be anodized, coated, and protected  
 27 from direct environmental exposure to prevent reflective degradation or corrosion. All  
 28 exposed hardware and fasteners shall be stainless steel, passivated and coated with  
 29 aluminum-based thermosetting epoxy resin for protection against corrosion and stress  
 30 corrosion cracking. Structural fasteners may be carbon steel and galvanized meeting ASTM  
 31 A153 and ISO/EN 1461 (for hot dipped galvanizing), or ASTM B695 (for mechanical  
 32 galvanizing). All wiring shall be enclosed within the cross-arms, pole, or electrical  
 33 components enclosure.  
 34  
 35 C. System Description: Lighting system shall consist of the following:  
 36  
 37 1. Galvanized steel poles and cross-arm assembly.  
 38 2. Non-approved pole technology:  
 39 a. Square static cast concrete poles will not be accepted.  
 40 b. Direct bury steel poles which utilize the extended portion of the steel shaft for their  
 41 foundation will not be accepted due to potential for internal and external corrosive  
 42 reaction to the soils and long term performance concerns.  
 43 3. Lighting systems shall use concrete foundations. See Section 2.4 for details.  
 44 a. For a foundation using a pre-stressed concrete base embedded in concrete backfill  
 45 the concrete shall be air-entrained and have a minimum compressive design  
 46 strength at 28 days of 3,000 PSI. 3,000 PSI concrete specified for early pole  
 47 erection, actual required minimum allowable concrete strength is 1,000 PSI. All piers  
 48 and concrete backfill must bear on and against firm undisturbed soil.  
 49 b. For anchor bolt foundations or foundations using a pre-stressed concrete base in a  
 50 suspended pier or re-enforced pier design pole erection may occur after 7 days. Or  
 51 after a concrete sample from the same batch achieves a certain strength.  
 52

- 1           4. Manufacturer will supply all drivers and supporting electrical equipment  
2           a. Remote drivers and supporting electrical equipment shall be mounted approximately  
3           10 feet above grade in aluminum enclosures. The enclosures shall be touch-safe  
4           and include drivers and fusing with indicator lights on fuses to notify when a fuse is  
5           to be replaced for each luminaire. Disconnect per circuit for each pole structure will  
6           be located in the enclosure. Integral drivers are not allowed.  
7           b. Alternate: Integral drivers mounted at the top of the pole will require a pole mounted  
8           enclosure approximately 10 feet above grade. The enclosure shall include a  
9           disconnect per circuit, individual luminaire fusing, and surge protection.  
10          c. Manufacturer shall provide surge protection at the pole equal to or greater than 40  
11          kA for each line to ground (Common Mode) as recommended by IEEE  
12          C62.41.2\_2002.  
13          5. Wire harness complete with an abrasion protection sleeve, strain relief and plug-in  
14          connections for fast, trouble-free installation.  
15          6. All luminaires, visors, and cross-arm assemblies shall withstand 150 mi/h winds and  
16          maintain luminaire aiming alignment.  
17          7. Control cabinet to provide remote on-off control, monitoring, and entertainment features  
18          of the lighting system. See Section 2.3 for further details.  
19          8. Contactor cabinet to provide on-off control.  
20          9. Manufacturer shall provide lightning grounding as defined by NFPA 780 and be UL  
21          Listed per UL 96 and UL 96A.  
22          a. Integrated grounding via concrete encased electrode grounding system.  
23          b. If grounding is not integrated into the structure, the manufacturer shall supply  
24          grounding electrodes, copper down conductors, and exothermic weld kits.  
25          Electrodes and conductors shall be sized as required by NFPA 780. The grounding  
26          electrode shall be minimum size of 5/8 inch diameter and 8 feet long, with a minimum  
27          of 10 feet embedment. Grounding electrode shall be connected to the structure by  
28          a grounding electrode conductor with a minimum size of 2 AWG for poles with 75  
29          feet mounting height or less, and 2/0 AWG for poles with more than 75 feet mounting  
30          height.  
31  
32          D. Safety: All system components shall be UL listed for the appropriate application.  
33

## 34   2.2   ELECTRICAL

- 35  
36   A. Electric Power Requirements for the Sports Lighting Equipment:  
37    1. Electric power: 240 Volt, 1 Phase  
38    2. Maximum total voltage drop: Voltage drop to the disconnect switch located on the poles  
39    shall not exceed three (3) percent of the rated voltage.  
40  
41   B. Energy Consumption: The kW consumption for the field lighting system shall not exceed 272  
42    Kw.  
43

## 44   2.3   CONTROL

- 45  
46   A. Instant On/Off Capabilities: System shall provide for instant on/off of luminaires.  
47  
48   B. Lighting contactor cabinet(s) constructed of NEMA Type 4 aluminum, designed for easy  
49    installation with contactors, labeled to match field diagrams and electrical design. Manual off-  
50    on-auto selector switches shall be provided.  
51  
52   C. Dimming: System shall provide for 3-stage dimming (high-medium-low). Dimming will be set  
53    via scheduling options (Website, app, phone, fax, email)

- 1 D. Remote Lighting Control System: System shall allow owner and users with a security code to  
 2 schedule on/off system operation via a web site, phone, fax or email up to ten years in  
 3 advance. Manufacturer shall provide and maintain a two-way TCP/IP communication link.  
 4 Trained staff shall be available 24/7 to provide scheduling support and assist with reporting  
 5 needs.
- 6 1. The owner may assign various security levels to schedulers by function and/or fields.  
 7 This function must be flexible to allow a range of privileges such as full scheduling  
 8 capabilities for all fields to only having permission to execute "early off" commands by  
 9 phone. Scheduling tool shall be capable of setting curfew limits.
  - 10 2. Controller shall accept and store 7-day schedules, be protected against memory loss  
 11 during power outages, and shall reboot once power is regained and execute any  
 12 commands that would have occurred during outage.
- 13
- 14 E. Remote Monitoring System: System shall monitor lighting performance and notify  
 15 manufacturer if individual luminaire outage is detected so that appropriate maintenance can  
 16 be scheduled. The controller shall determine switch position (manual or auto) and contactor  
 17 status (open or closed).  
 18
- 19 F. Management Tools: Manufacturer shall provide a web-based database and dashboard tool  
 20 of actual field usage and provide reports by facility and user group. Dashboard shall also  
 21 show current status of luminaire outages, control operation and service. Mobile application  
 22 will be provided suitable for IOS, Android and Blackberry devices.
- 23 1. Hours of Usage: Manufacturer shall provide a means of tracking actual hours of usage  
 24 for the field lighting system that is readily accessible to the owner.
    - 25 a. Cumulative hours: shall be tracked to show the total hours used by the facility
    - 26 b. Report hours saved by using early off and push buttons by users.
- 27
- 28 G. Communication Costs: Manufacturer shall include communication costs for operating the  
 29 control and monitoring system for a period of 25 years.  
 30
- 31 H. Communication with luminaire drivers: Control system shall interface with drivers in electrical  
 32 components enclosures by means of powerline communication  
 33

## 34 2.4 STRUCTURAL PARAMETERS

- 35
- 36 A. Wind Loads: Wind loads shall be based on the 2012 International Building Code. Wind loads  
 37 to be calculated using ASCE 7-10, an ultimate design wind speed of 115 and exposure  
 38 category C.  
 39
- 40 B. Pole Structural Design: The stress analysis and safety factor of the poles shall conform to  
 41 2009 AASHTO Standard Specification for Structural Supports for Highway Signs,  
 42 Luminaires, and Traffic Signals (LTS-5).  
 43
- 44 C. Foundation Design: The foundation design shall be based on soil parameters as outlined in  
 45 the geotechnical report. If no geotechnical report is available, the foundation design shall be  
 46 based on soils that meet or exceed those of a Class 5 material as defined by 2015 IBC  
 47 Table 1806.2.  
 48

## 49 PART 3 - EXECUTION

1 3.1 SOIL QUALITY CONTROL

- 2
- 3 A. It shall be the Contractor's responsibility to notify the Owner if soil conditions exist other than
- 4 those on which the foundation design is based, or if the soil cannot be readily excavated.
- 5 Contractor may issue a change order request / estimate for the Owner's approval / payment
- 6 for additional costs associated with:
- 7 1. Providing engineered foundation embedment design by a registered engineer in the
- 8 State of Texas for soils other than specified soil conditions.
- 9 2. Additional materials required to achieve alternate foundation.
- 10 3. Excavation and removal of materials other than normal soils, such as rock, caliche, etc.

11

12 3.2 DELIVERY TIMING

- 13
- 14 A. Delivery Timing Equipment On-Site: The equipment must be on-site 6-8 weeks from receipt
- 15 of approved submittals and receipt of complete order information.

16

17 3.3 FIELD QUALITY CONTROL

- 18
- 19 A. Illumination Measurements: Upon substantial completion of the project and in the presence
- 20 of the Contractor, Project Engineer, Owner's Representative, and Manufacturer's
- 21 Representative, illumination measurements shall be taken and verified. The illumination
- 22 measurements shall be conducted in accordance with IESNA LM-5-04.
- 23
- 24 B. Field Light Level Accountability
- 25 1. Light levels are guaranteed not to fall below the target maintained light levels for the
- 26 entire warranty period of 25 years. These levels will be specifically stated as
- 27 "guaranteed" on the illumination summary provided by the manufacturer.
- 28 2. The contractor/manufacturer shall be responsible for conducting initial light level testing
- 29 and an additional inspection of the system, in the presence of the owner, one year from
- 30 the date of commissioning of the lighting.
- 31 3. The contractor/manufacturer will be held responsible for any and all changes needed to
- 32 bring these fields back to compliance for light levels and uniformities.
- 33 Contractor/Manufacturer will be held responsible for any damage to the fields during
- 34 these repairs.
- 35
- 36 C. Correcting Non-Conformance: If, in the opinion of the Owner or his appointed
- 37 Representative, the actual performance levels including footcandles and uniformity ratios are
- 38 not in conformance with the requirements of the performance specifications and submitted
- 39 information, the Manufacturer shall be required to make adjustments to meet specifications
- 40 and satisfy Owner.

41

42 3.4 WARRANTY AND GUARANTEE

- 43
- 44 A. 25-Year Warranty: Each manufacturer shall supply a signed warranty covering the entire
- 45 system for 25 years from the date of shipment. Warranty shall guarantee specified light
- 46 levels. Manufacturer shall maintain specifically-funded financial reserves to assure fulfillment
- 47 of the warranty for the full term. Warranty does not cover weather conditions events such as
- 48 lightning or hail damage, improper installation, vandalism or abuse, unauthorized repairs or
- 49 alterations, or product made by other manufacturers.

- 1 B. Maintenance: Manufacturer shall monitor the performance of the lighting system, including  
2 on/off status, hours of usage and luminaire outage for 25 years from the date of equipment  
3 shipment. Parts and labor shall be covered such that individual luminaire outages will be  
4 repaired when the usage of any field is materially impacted. Manufacturer is responsible for  
5 removal and replacement of failed luminaires, including all parts, labor, shipping, and  
6 equipment rental associated with maintenance. Owner agrees to check fuses in the event of  
7 a luminaire outage.  
8  
9

10 PART 4 - DESIGN APPROVAL

11  
12 4.1 PRE-BID SUBMITTAL REQUIREMENTS (NON-MUSCO)

- 13  
14 A. Design Approval: The owner / engineer will review pre-bid submittals per section 4.0.B from  
15 all the manufacturers to ensure compliance to the specification 10 days prior to bid. If the  
16 design meets the design requirements of the specifications, a letter and/or addendum will be  
17 issued to the manufacturer indicating approval for the specific design submitted.  
18  
19 B. Approved Product: Musco's Light-Structure System™ with TLC for LED™ is the approved  
20 product. All substitutions must provide a complete submittal package for approval as outlined  
21 in Submittal Information at the end of this section at least 10 days prior to bid. Special  
22 manufacturing to meet the standards of this specification may be required. An addendum will  
23 be issued prior to bid listing any other approved lighting manufacturers and designs.  
24  
25 C. All listed manufacturers not pre-approved shall submit the information at the end of this  
26 section at least 10 days prior to bid. An addendum will be issued prior to bid; listing approved  
27 lighting manufacturers and the design method to be used.  
28  
29 D. Bidders are required to bid only products that have been approved by this specification or  
30 addendum by the owner or owner's representative. Bids received that do not utilize an  
31 approved system/design, will be rejected.  
32



**REQUIRED SUBMITTAL INFORMATION FOR ALL MANUFACTURERS (NOT PRE-APPROVED) 10 DAYS PRIOR TO BID**

All items listed below are mandatory, shall comply with the specification and be submitted according to pre-bid submittal requirements. Complete the Yes/No column to indicate compliance (Y) or noncompliance (N) for each item. **Submit checklist below with submittal.**

Yes / No	Tab	Item	Description
	<b>A</b>	Letter/ Checklist	Listing of all information being submitted must be included on the table of contents. List the name of the manufacturer's local representative and his/her phone number. Signed submittal checklist to be included.
	<b>B</b>	Equipment Layout	Drawing(s) showing field layouts with pole locations
	<b>C</b>	On Field Lighting Design	Lighting design drawing(s) showing: Field Name, date, file number, prepared by Outline of field(s) being lighted, as well as pole locations referenced to the center of the field (x & y), Illuminance levels at grid spacing specified Pole height, number of fixtures per pole, horizontal and vertical aiming angles, as well as luminaire information including wattage, lumens and optics Height of light test meter above field surface. Summary table showing the number and spacing of grid points; average, minimum and maximum illuminance levels in foot candles (fc); uniformity including maximum to minimum ratio, coefficient of variance (CV), coefficient of utilization (CU) uniformity gradient; number of luminaires, total kilowatts, average tilt factor; light loss factor.
	<b>D</b>	Off Field Lighting Design	Lighting design drawing showing initial spill light levels along the boundary line (defined on bid drawings) in footcandles. Lighting design showing glare along the boundary line in candela. Light levels shall be taken at 30-foot intervals along the boundary line. Readings shall be taken with the meter orientation at both horizontal and aimed towards the most intense bank of lights.
	<b>E</b>	Photometric Report	Provide first page of photometric report for all luminaire types being proposed showing candela tabulations as defined by IESNA Publication LM-35-02. Photometric data shall be certified by laboratory with current National Voluntary Laboratory Accreditation Program or an independent testing facility with over 5 years' experience.
	<b>F</b>	Performance Guarantee	Provide performance guarantee including a written commitment to undertake all corrections required to meet the performance requirements noted in these specifications at no expense to the owner. Light levels must be guaranteed to not fall below target levels for warranty period.
	<b>G</b>	Structural Calculations	Pole structural calculations and foundation design showing foundation shape, depth backfill requirements, rebar and anchor bolts (if required). Pole base reaction forces shall be shown on the foundation drawing along with soil bearing pressures. Design must be stamped by a structural engineer in the state of Texas, if required by owner.
	<b>H</b>	Control & Monitoring System	Manufacturer of the control and monitoring system shall provide written definition and schematics for automated control system. They will also provide ten (10) references of customers currently using proposed system in the state of Texas.
	<b>I</b>	Electrical Distribution Plans	Manufacturer bidding an alternate product must include a revised electrical distribution plan including changes to service entrance, panels and wire sizing, signed by a licensed Electrical Engineer in the state of Texas.
	<b>J</b>	Warranty	Provide written warranty information including all terms and conditions. Provide ten (10) references of customers currently under specified warranty in the state of Texas.
	<b>K</b>	Project References	Manufacturer to provide a list of ten (10) projects where the technology and specific fixture proposed for this project has been installed in the state of Texas. Reference list will include project name, project city, installation date, and if requested, contact name and contact phone number.

<b>L</b>	Product Information	Complete bill of material and current brochures/cut sheets for all product being provided.
<b>M</b>	Delivery	Manufacturer shall supply an expected delivery timeframe from receipt of approved submittals and complete order information.
<b>N</b>	Non-Compliance	Manufacturer shall list all items that do not comply with the specifications. If in full compliance, tab may be omitted.
<b>O</b>	Cost of Ownership	Document cost of ownership as defined in the specification. Identify energy costs for operating the luminaires. Maintenance cost for the system must be included. All costs should be based on 25 Years
<b>P</b>	Environmental Light Control Design	Environmental glare impact scans must be submitted showing the maximum candela from the field edge on a map of the surrounding area until specified candela value or less is achieved.

The information supplied herein shall be used for the purpose of complying with the specifications for Dripping Springs Sports & Recreation Park Relight. By signing below I agree that all requirements of the specifications have been met and that the manufacturer will be responsible for any future costs incurred to bring their equipment into compliance for all items not meeting specifications and not listed in the Non-Compliance section.

**Manufacturer:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Contractor:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Phase & Field	Lighting Materials	Lighting O&P	Electrical M/O/P	Total
Phase 1 - Baseball Field #1	\$ 160,000.00	\$ 72,000.00	\$ 60,000.00	\$ 292,000.00
Phase 2- Baseball #2	\$ 105,000.00	\$ 47,250.00	\$ 20,000.00	\$ 172,250.00
Phase 3 - Softball Upper & Lower	\$ 432,000.00	\$ 194,400.00	\$ 180,000.00	\$ 806,400.00
.....- Soccer #7	Included	Included	\$ 30,000.00	\$ 30,000.00
Phase 4 –Soccer #6 (A-E)	\$ 185,000.00	\$ 83,250.00	\$ 18,000.00	\$ 286,250.00
Phase 5 – Soccer Lower	\$ 318,000.00	\$ 143,100.00	\$ 68,000.00	\$ 529,100.00
.....- Soccer Upper	Included	Included	\$ 12,000.00	\$ 12,000.00
<b>Sub-Total T/M/O&amp;P</b>	\$ 1,200,000.00	\$ 540,000.00	\$ 388,000.00	\$ <b>2,128,000.00</b>
<b>10% Owner Contingency</b>				\$ <b>212,800.00</b>
<b>Project Total Estimate</b>				\$ <b>2,340,800.00</b>

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<b>REVENUE</b>	<b>Current</b>	<b>Proposed</b>	<b>Change</b>
TXF from Parkland Dedication - <i>Parkland Dedication funds are allocated for Capital Improvements only.</i>	\$ 172,200.00		
TXF from Landscaping Fund	\$ 6,500.00		
TXF from Contingency Funds General			
TXF from Contingency Funds DSRP	\$ -		
TXF from General Fund			
S&R Donation	\$ 10,000.00		
Sponsorships & Donations	\$ 5,000.00		
<i>Seasonal Activity Guide -\$5000</i>			
Aquatics Program Income	\$ 33,950.00		
<i>Swim Lesson Revenue - \$24,950</i>			
<i>Pool Daily Entrance Fees - \$6000</i>			
<i>Aquatics Programs -\$1500</i>			
<i>Pool Season Passes - \$1500</i>			
Pool & Pavilion Rental	\$ 13,900.00		
<i>Tiger Splash - \$10900</i>			
<i>Pool Party Packages - \$1600</i>			
<i>Pavilion Rental - \$750</i>			
<i>Pool Rental - \$800</i>			
Park Rental Fees	\$ 1,650.00		
<i>General Revenue - \$900</i>			
<i>Sports &amp; Recreation Park - \$300</i>			
<i>Triangle Rental - \$450</i>			
General Programs & Events	\$ 48,825.00	\$ -	-\$48,825.00
<i>Coyote Kids Day Camp - \$46,475</i>			
<i>Tween Scene - \$1100</i>			
<i>Tot-Time - \$250</i>			
<i>Red Cross Class Offerings - \$1000</i>			
<b>Total Revenues</b>	<b>\$292,025.00</b>	<b>\$243,200.00</b>	<b>-\$48,825.00</b>
 <b>EXPENDITURES</b>			
<b>Other</b>			
Dues, Fees & Subscriptions	\$ 2,719.06		
<i>Activenet In-House &amp; On-line Software Use Fee - 1.2854% - \$1229.06</i>			
<i>Dues-\$1490</i>			
Parks & Community Services Activity Guide	\$ 5,000.00		
<i>(FA&amp;Winter 2020 /SP&amp;SU 2021) \$5000 sponsor</i>			
<b>Total Other</b>	<b>\$ 7,719.06</b>	<b>\$ 7,719.06</b>	<b>\$0.00</b>

**IMPROVEMENTS**

Cohesive Entrance & Wayfinding Signage - (all parks)	\$	50,000.00
<i>Entrance/Naviagtion signs - \$40,000</i>		
<i>Wayfinding signs throughout parks - \$10,000</i>		
<b>General Improvements</b>	<b>\$</b>	<b>50,000.00</b>

**Founders Memorial Park & Pool Improvements**

Pool Improvements	\$	51,700.00
<i>Pool Deck Expansion w/ Sundeck overlay - \$43,000</i>		
<i>Pool Chemical system change from liquid to dry - \$8700</i>		
<b>Founders Memorial Park &amp; Pool Improvements Total</b>	<b>\$</b>	<b>51,700.00</b>

**Sports & Recreation Park Improvements**

<i>(Contractual Obligation) 2020-Electrical Engineer Field Lights</i>	\$	54,000.00
<i>Basketball Court repaired/refurbished - \$6000</i>	\$	6,000.00
<i>Volleyball Court refurbished - \$2000</i>	\$	2,000.00
<b>Sports &amp; Recreation Park Improvements Total</b>	<b>\$</b>	<b>62,000.00</b>

**Dripping Springs Ranch Park Improvement**

House Improvements	\$	8,500.00	0	-\$8,500.00
<i>Exterior Woodwork - \$5000</i>				
<i>Paver walkway - \$1500</i>				
<i>ADA Parking &amp; Signage - \$2000</i>				
<b>Ranch Park &amp; House Improvement Total</b>	<b>\$</b>	<b>8,500.00</b>		-\$8,500.00
<b>Total Improvements</b>	<b>\$</b>	<b>172,200.00</b>	<b>\$163,700.00</b>	<b>-\$8,500.00</b>

**PARK UTILITIES**

Portable Toilets - All Parks	\$	5,780.00
<b>All Parks Utilities Total</b>	<b>\$</b>	<b>5,780.00</b>

**Sports & Recreation Park Utilities**

S&R Park Water	\$	13,000.00
S&R Electric	\$	1,200.00
<b>SRP Utility Total</b>	<b>\$</b>	<b>14,200.00</b>

**Veterans Memorial Park Utilities**

Triangle Water	\$	475.00
Triangle Electric	\$	650.00
<b>Triangle Utility Total</b>	<b>\$</b>	<b>1,125.00</b>

**Founders Memorial Park & Pool Utilities**

FMP Pool/Pavilion Water	\$	5,000.00
FMP Pool/Pavilion Electricity	\$	6,500.00
FMP Pool Network & Phone	\$	1,200.00
<b>FMP Utility Total</b>	<b>\$</b>	<b>12,700.00</b>

**Dripping Springs Ranch House Utilities**

DS Ranch House Electricity	\$	900.00	0	-\$900.00
DS Ranch House Network & Phone	\$	5,700.00	0	-\$5,700.00
DS Ranch House Septic	\$	750.00	0	-\$750.00
<b>DSRP Ranch House Utility Total</b>	<b>\$</b>	<b>7,350.00</b>		

<b>Total Utilities</b>	<b>\$</b>	<b>41,155.00</b>	<b>\$33,805.00</b>	<b>-\$7,350.00</b>
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**MAINTENANCE**

**General Maintenance (All Parks)**

General	\$	250.00
Trail Washout Repairs	\$	500.00
Equipment Rental	\$	1,000.00
<b>General Maintenance (All Parks) Total</b>	<b>\$</b>	<b>1,750.00</b>

**Founders Pool & Park Maintenance**

Pool Maintenance Repairs	\$	2,000.00
Trail Grooming	\$	2,500.00
Grounds Maintenance (Founders Park Lawn)	\$	7,750.00
<i>Grounds Contract - \$6,600/12 = 550/mo x 5 = \$2750</i>		
<i>Arborist Certified Tree Work -\$2,000</i>		
<i>Play Structure Mulch replenishment - \$3,000</i>		
General Maintenance	\$	5,000.00
<b>Founders Park/Pool Total</b>	<b>\$</b>	<b>17,250.00</b>

**S & R Park Maintenance**

Grounds Maintenance (Lawn Maintenance)	\$	10,020.00
<i>Grounds Maintenance Contract - \$19,250/\$1604/mo x5 = \$8020</i>		
<i>Arborist Certified Tree Work - \$2000</i>		
Trail Grooming	\$	1,000.00
General Maintenance	\$	3,000.00
<i>General Maintenance - \$1000</i>		
<i>Sports Fields &amp; Drive Fence Painting &amp; Repair - \$2000</i>		
<b>S &amp; R Park Total</b>	<b>\$</b>	<b>14,020.00</b>

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**Charro Ranch Park Maintenance**

Demo Garden Maintenance	\$	200.00		
Grounds Maintenance (Lawn Maintenance)	\$	8,395.00		
<i>General Grounds Contract -</i>				
<i>\$14,150/12=1179/mo x5=\$5895</i>				
<i>2021-Trail Grooming -\$2500</i>				
General Maintenance	\$	2,350.00		
<i>Maintenance-\$350</i>				
<i>Kiosk Repair/Replacement-\$1500</i>				
<i>Policy Signage repair/replacement- \$500</i>				
<b>Charro Ranch Park Maintenance Total</b>	<b>\$</b>	<b>10,945.00</b>		

**Triangle/Veterans Memorial Park**

<b>Maintenance</b>				
Grounds Maintenance	\$	500.00		
General Maintenance	\$	300.00		
<b>Triangle/Veteran Memorial Park Total</b>	<b>\$</b>	<b>800.00</b>		

**Dripping Springs Ranch Park Maintenance**

Grounds Maintenance	\$	8,729.00	\$0.00	-\$8,729.00
<i>Grounds Maintenance Contract -</i>				
<i>\$20,950/12=1745/mo x 5 = \$8729</i>				
General Maintenance	\$	1,500.00	0	-\$1,500.00
Ranch House Maintenance	\$	350.00	0	-\$350.00
<i>2021-Exterior Paint - \$12000</i>				
	\$	12,000.00	0	-\$12,000.00
<i>Tree Removal &amp; Arborist work - \$2500</i>				
	\$	2,500.00	0	-\$2,500.00
<b>Dripping Springs Ranch Park Maintenance</b>	<b>\$</b>	<b>25,079.00</b>		

<b><u>Total Maintenance</u></b>	<b>\$</b>	<b>69,844.00</b>	<b>\$44,765.00</b>	<b>-\$25,079.00</b>
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**SUPPLIES**

<b>General Park Supplies</b>	\$	4,000.00		
<i>General - \$4000</i>				
<b>General Park Supplies Total</b>	<b>\$</b>	<b>4,000.00</b>		

**Program & Events Supplies**

11 Weeks of Coyote Kids Nature Day Camp @ \$200/wk	\$	2,200.00		
<b>Program &amp; Event Supplies Total</b>	<b>\$</b>	<b>2,200.00</b>		

**Charro Ranch Supplies**

<i>General Supplies \$200</i>	\$	200.00		
<b>Charro Ranch Supplies Total</b>	<b>\$</b>	<b>200.00</b>		

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**DSRP & Ranch House Supplies**

General Supplies	\$	300.00	0	-\$300.00
Network & Communications	\$	1,803.00	0	-\$1,803.00
<i>Staff Cell Phones -\$1803 (\$50/mo x3)</i>				
Furniture & Equipment	\$	250.00	0	-\$250.00
<i>2021- Downstairs Printer - \$250</i>				
Office Supplies	\$	250.00	0	-\$250.00
<i>Office Supplies (Printer paper, laminating sheets, etc.)-\$250</i>				
<b>DSRP &amp; Ranch House Supplies Total</b>	<b>\$</b>	<b>2,603.00</b>		<b>-\$2,603.00</b>

**Founders Park & Pool Supplies& Equipment**

Office Equipment				
<i>Desk Top Computer + Monitor - \$1200</i>				
	\$	1,200.00		-\$1,200.00
<b>Total Office Equipment</b>	<b>\$</b>	<b>1,200.00</b>	<b>\$1,200.00</b>	
General Supplies	\$	2,175.00		
<i>Office Supplies - \$300</i>				
<i>Swimming Pool Supplies - \$1000</i>				
<i>Lifeguard/Swim Instructor Training - \$500</i>				
<i>Small Tools - \$375</i>				
Pool Chemicals	\$	6,000.00		
Pool Equipment	\$	1,000.00		
<i>General- \$1000</i>				
<b>Founders Pool Supplies Total</b>	<b>\$</b>	<b>9,175.00</b>		

**Sports & Recreation Park Supplies**

General SRP Supplies	\$	200.00		
<b>Sports &amp; Rec Supplies Total</b>	<b>\$</b>	<b>200.00</b>		
<b>Total Supplies</b>	<b>\$</b>	<b>18,378.00</b>	<b>\$ 15,775.00</b>	<b>-\$2,603.00</b>

**Seasonal Program & Operations Personnel**

Aquatics Staff	\$	72,308.26		
<i>Lifeguards &amp; Head Lifeguards- \$47,380</i>				
<i>Swim Instructors -\$6800</i>				
<i>Pool Manager - \$10281</i>				
<i>SUI &amp; Employment Taxes- \$4931.26+ \$162</i>				
<i>(18)2916.00)</i>				
<b>Aquatic Staff Total</b>	<b>\$</b>	<b>72,308.26</b>		
Camp & Program Staff	\$	33,105.00	0	-\$33,105.00
<i>Camp Counselors - \$22800</i>				
<i>Asst Camp Director - \$5200</i>				
<i>Program Specialists - \$2000</i>				
<i>SUI &amp; Employment Taxes - \$2295.00 +\$162(5)=</i>				
<i>\$3105</i>				
<b>Camp &amp; Program Staff Total</b>	<b>\$</b>	<b>33,105.00</b>	<b>\$0.00</b>	<b>-\$33,105.00</b>
<b>Seasonal Staff Total</b>	<b>\$</b>	<b>105,413.26</b>	<b>\$72,308.26</b>	<b>-\$33,105.00</b>

	<b>\$</b>	<b>415,909.32</b>	<b>\$ 339,272.32</b>	<b>\$ (76,637.00)</b>
		-\$123,884.32	-\$96,072.32	





# PARKS & COMMUNITY

CITY OF DRIPPING SPRINGS



# ANNUAL REPORT 2020

City of Dripping Springs Parks & Community Services

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 Mailing Address: PO Box 384, Dripping Springs, TX 78620  
 Phone: 512-894-2400 | parks@cityofdrippingsprings.com

## PARKS & COMMUNITY SERVICES – 2020

### REFLECTING – A MESSAGE FROM THE DIRECTOR



*Kelly Schmidt*

What can we say about 2020? The year began for the Dripping Springs Parks and Community Services department with such big plans and aspirations. While Covid-19 was a setback for most of our programming goals, community-wide beloved events and department firsts, it was amazing to see what a little creativity, adaptability and ‘stick-to-it-ness’ achieved, despite the obstacles!

Transition, transition, transition! The Parks and Community Services department (PCS) transitioned many staff personnel at the wrap of 2019 and throughout 2020. The department replaced its Director, the Event Center Manager, the Event Center Coordinator and two full-time Ranch Hands. There was also new position creation with the addition of five (f) positions: DSRP Lead Ranch Hand (FT), DSRP Ranch Hand (FT), DSRP Ranch Hand (PT), DSRP Guest Services Coordinator (FT) and the Parks and Community Services Events and Programs Specialist now Coordinator (FT). All told, staff marketed for, screened and interviewed for six (6) new City of Dripping Springs employees as well as 15 seasonal summer Aquatics team members. Whew!

The increase in city personnel and limited office space to house said employees within City Hall motivated and inspired a relocation of the Parks and Community Services Administrative team to the vacant Harrison Ranch House. The house’s interior was cleaned, lightly renovated, and painted. This location is spacious and graciously provides the benefit of direct community access to the PCS team. It is a great opportunity to be out in one of the City’s most popular parks. While not the easiest location to find or access now, the PCS team is motivated (once the pandemic subsides) to broadcast widely their new location and availability to the Dripping Springs community.

In March, amidst the throes of pandemic uncertainty and budget authoring priorities, Hays County established a Parks and Open Space Advisory Commission (POSAC) and announced a call for projects. Staff was given less than thirty (30) days to produce and present projects with funding needs that would align with and achieve the prioritized objectives for the Dripping Springs area outlined in the 2012 Hays County Parks, Recreation and Open Space Master Plan. The charge of the Commission was to receive project proposals and score them based on a predetermined measurement matrix. The highest-ranking projects would be named in a November Bond measure. Dripping Springs had such a project on hold for nearly a decade due to lack of access, monetary and staff resources. Rathgeber Natural Resource Park, a dedicated 300-acre parcel of land and component of the Headwaters master planned neighborhood development had been static, awaiting a funding opportunity.

Staff partnered with Dripping Springs Skate Park organizers and co-presented their respective projects to POSAC on May 13, 2020 along with several other municipalities and non-profit organizations. On July 28, 2020 the Hays County POSAC presented their project recommendations to the Hays County Commissioners Court. Both Rathgeber Natural Resource Park and the Dripping Springs Skate Park were named as worthy of funding. Rathgeber was Tier 1 (defined as Very Best; highly recommend funding at some level) and Skate Park Tier 2 (defined as Very good; strong recommendation to fund at some level). The bond measure passed by an unprecedented 70%. At the December 8, 2020, City Council meeting, Rathgeber Natural Resource Park was deeded to the City of Dripping Springs.

Coyote Kids Nature Day Camp was slated to be introduced to the Dripping Springs Community in all its glory. However, out of an abundance of caution staff changed the format from in-person to virtual. While not the ideal first summer for what is certain to become a treasured annual experience for our Dripping Springs kiddos, it was extremely well delivered by Camp Director Maggie Peterson and well received by her campers and parents.

The Dripping Springs Park System was improved by a myriad of budgeted capital improvements. Many multi-year projects such as the sports field lighting upgrades at Sports and Recreation Park and drainage issues at Dripping Springs Ranch Park made great progress. Many other projects and accomplishments are detailed further in this report.

The PCS team would like to extend our heartfelt gratitude to Mayor Bill Foulds, Mayor Pro Tem Taline Manassian, and Councilmembers Todd Purcell, Wade King, Travis Crow and April Harris Allison for their support and leadership throughout the year. A special thank you to City Administrator, Michelle Fischer for her unwavering consistent guidance and unparalleled public service-centric leadership! Also, a SHOUT OUT to all other city departments for their continued support, teamwork and collaboration - we couldn’t do it without you!

# MISSION, COMMISSIONS, & BOARDS

## DEPARTMENT MISSION & BACKGROUND

In 2017 the City of Dripping Springs Parks, Recreation & Open Space department was changed to Parks and Community Services and the scope expanded. However, the mission statement and logo remained reflective of the former department directive and scope. In an effort to define the department so that branding and mission aligned with scope, the Parks and Recreation Commission voted unanimously on January 6, 2020 to adopt a new mission statement and department logo.

### Former Department Mission Statement & Logo - 2007-2019

*"Preserving Texas Hill Country for its people and their recreation and leisure, for its history and sense of place, and for its beauty and open spaces."*



### New Department Mission Statement & Logo - 2020

*"It is our mission to foster community by preserving parks and open space, by connecting people to our natural resources and cultural history and by offering engaging programs and events."*



*"It is our mission to foster community by preserving parks and open space, by connecting people to our natural resources and cultural history and by offering engaging programs and events."*

## *Parks & Community Services Commission & Board Members 2020*

### PARKS & RECREATION COMMISSION

Robbie Zamora, Chair  
Eric Russell, Vice Chair  
Amber Ballman  
Matthew Fougerat  
Eric Henline  
Wade King  
Matthew Zarbough

### FOUNDERS DAY COMMISSION

Jake Adams, Vice Chair  
Susan Warwick, Secretary  
Darrell Debish  
Brian Daniel  
Martin Garza  
Sharon Goss  
Clinton Holtzendorf  
Dee Marsh  
Michael Monaghan  
Jeff Shindler  
Brad Thomas  
Brian Varnell

### DRIPPING SPRINGS RANCH PARK BOARD

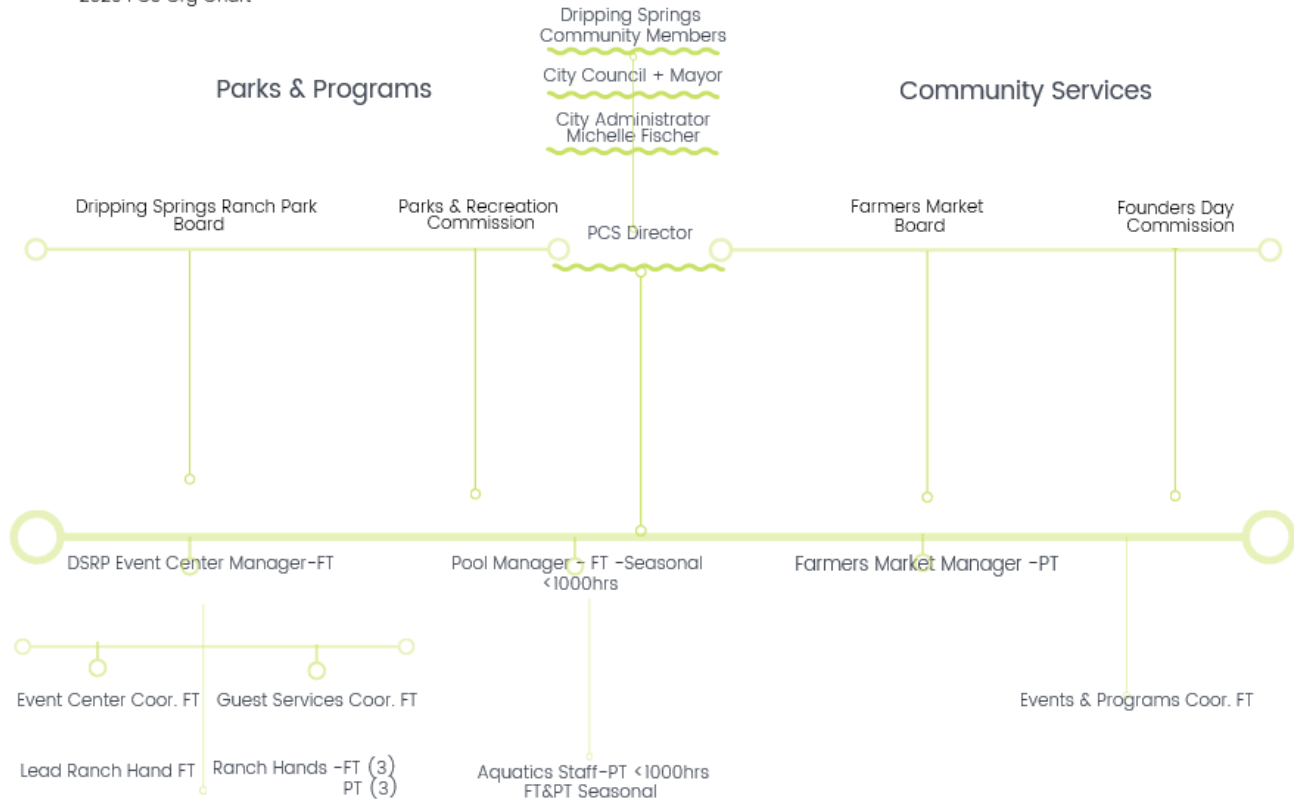
Terry Polk, Vice Chair  
Pam Owens, Secretary  
Mike Carroll  
Penny Reeves

### FARMERS MARKET BOARD

Marianne Simmons, VC  
Teresa Strube, Secretary  
Nikki Dahlin  
Janet Musgrove  
Teresa Strube  
David Vincent  
Claudia Oney  
Vacant

# PARKS & COMMUNITY SERVICES TEAM

2020 PCS Org Chart



Director, Parks & Community Services Department – Kelly Schmidt (FT)

Manager, DSRP Event Center – Tina Adams (FT)  
 Manager, Farmers Market – Laurel Robinson (PT)  
 Manager, Pool – Emily Long (FT - Seasonal)  
 Coordinator, DSRP Event Center - Emily Nelson (FT)  
 Coordinator, DSRP Guest Services – Lily Sellers (FT)  
 Coordinator, Programs & Events – Maggie Peterson (FT)  
 Ranch Hand, Lead – Nick Spillar (FT)  
 Ranch Hand, Sheri Kapanka (FT)  
 Ranch Hand, Noah Tresselt (FT)  
 Ranch Hand, Riley Sublett (FT)  
 Ranch Hand, Thomas Carroll (PT)  
 Lifeguard, Head - Mick Bailey (PT, Seasonal)  
 Lifeguard, Head - Emma Cunningham (PT, Seasonal)  
 Lifeguard, Clayton Appleman (PT, Seasonal)  
 Lifeguard, Gwen Bailey (PT, Seasonal)  
 Lifeguard, Thomas Carroll (PT, Seasonal)  
 Lifeguard, Oscar Del Castillo (PT, Seasonal)  
 Lifeguard, Ryan Kethley (PT, Seasonal)  
 Lifeguard, Alexa McGilvry (PT, Seasonal)  
 Lifeguard, Abby Wingrin (PT, Seasonal)

## COMMUNITY PARTNER ORGANIZATIONS & BUSINESSES

It takes a village...Throughout the year the Parks and Community Services department relies heavily on partnerships with community non-profits and businesses to assist us with fulfilling our mission. Together we are successful in our collaborative efforts to serve the Dripping Springs Community. Depicted below are partners that helped to elevate the PCS department's services in 2020. We are so thankful for their support.



### Destination Dripping Springs Visitors Bureau

Destination Dripping Springs partnered with the Parks and Community Services Department by serving on the Bird City Application Committee. The Visitors Bureau assists PCS in achieving our mission by dedicating staff to serve on the DSRP Board, serving as a liaison for the City's Film Friendly City designation, and working toward obtaining our Music Friendly designation.



### Dripping Springs Ag Boosters

Dripping Springs Ag Boosters is an essential partner of Dripping Springs Event Center. This organization is the key co-sponsor for the City of Dripping Springs' Annual Rodeo. Its mission is to preserve the cultural heritage of the Dripping Springs Community through our youth.



### Dripping Springs Lions Club

Christmas on Mercer is an annual event that was successfully held in 2020. The partnership between Lions Club and the City of Dripping Springs evolves each year to produce an even better event than the year prior and 2020 was no exception. While extra precautions were taken to adhere to CDC guidelines toward preventing the spread of Covid-19, the level of joy and Christmas spirit that the event created was not hindered this year.



### Dripping Springs Mountain Bike Club

Dripping Springs Ranch Park (DSRP) is training home to the Dripping Springs Youth Mountain Bike Club. Through a park use agreement, the club provides an outlet for the youth of Dripping Springs to learn how to mountain bike and become passionate about the sport. They also learn the importance of trail etiquette as the DSRP park trails are utilized by hikers and horseback riders alike. Over the year the team practices every Tuesday & Thursday on the trails at DSRP and donate volunteer hours to the upkeep and care of the trails.



### Dripping Springs Skate Park Initiative

Fundraising for community skate park and partnering with PCS for POSAC presentation and to host weekly skate night at Dripping Springs Ranch Park Event Center.



### Dripping Springs Youth Sports Association

Partners with the Parks and Community Services Department by using city parks to provide a competitive youth sports recreation program. Their offerings include youth baseball, football, flag football, cheerleading, volleyball, softball, lacrosse, basketball, and soccer.



### Hays County Livestock Board

Each year the Dripping Springs Ranch Park Event Center is home to the Hays County Livestock Show. This show and the Hays County Livestock Board is an essential partner for the Parks and Community Services Department. Not only does the event assist in the facilitation of the Department's mission for the Dripping Springs Community it improves the quality of life for many families throughout Central Texas. The Hays County Livestock show educates Texas youth on how to responsibly raise market-ready animals. This process instills important life and business values that participants will have for a lifetime.

**The Melissa & Amy Team**

MelissaAndAmyTeam@RealtyAustin.com

**Melissa & Amy Team**

Our 2020 Activity Guide and the Drive-in Movie in the Park were sponsored by the Dripping Springs based Melissa & Amy Team of Realty Austin. Their generous sponsorship made both key service delivery components possible. While most were unaware of our inaugural parks and programs guide (due to Covid-19), fifty (50) families attended our drive-in movie at Dripping Springs Ranch Park on October 30, 2020.

**The Pound House Farmstead**

The Pound House Farmstead operates out of Founders Memorial Park and elevates the PCS mission by providing a glimpse back in time to slower days in Dripping Springs. While 2020 did not allow for many days of operation, the Pound House continues to “connect people to our cultural history.”

**Studio Balcones**

Studio Balcones is an Austin based firm that partnered with PCS staff to produce the vision plan for Rathgeber Natural Resource Park. They sponsored this plan at no expense to the City. Their team produced a high-quality visual aid that aligned directly with the future mission of the park and allowed for the Hays County POSAC to score the project as a Tier 1 funded project from the 2020 approved Open Space Bond measure.

**Texas Master Naturalists (TMN) & Texas Master Gardeners (TMG)**

Even during the first summer of Covid-19, TMN & TMG continued to devote much relied upon expertise and “boots on the ground” dedication to our parks and programs. TMN & TMG representatives served on the Bird City Application Committee and provided invaluable contributions. TMN held monthly workdays (when appropriate and restrictions permitted) at both Dripping Springs Ranch Park and at Charro Ranch Park. Site coordinator began providing monthly reports that allow the PCS Director to better record the volunteer hours being contributed each year and approve/track the work being done.

**Tiger Splash**

Partners with PCS department to provide a Texas Amateur Athletic Federation Summer Recreational Swim Team program at Founders Memorial Pool. This program was canceled in 2020 due to Covid-19.



**Wild Birds Unlimited** Wild Bird Unlimited partnered with the PCS team on the Bird City Application Committee and dedicated several hours throughout the year toward meetings that produced an incredible collaborative application submittal.

## PARKS & COMPLETED PROJECTS

### CHARRO RANCH PARK – 64 Acres

- ADA ramp added to the pavilion.
- Trail rerouting to mitigate erosion completed.
- Kiosk updated and painted.
- Bird identification exhibit updated (still in production).
- Oak wilt mitigated with trenching and herbicide.
- Completed Trail Map – Planning Department collaboration.

### DRIPPING SPRINGS RANCH PARK – 130 Acres

- Engineered Dam improvement project completed.
- Trees planted on ridge between Harrison Hills and DSRP.
- Engineered drawings completed for Ranch Park Road improvements and phased implementation budget authored.
- Ranch House interior renovation.
- Gaga ball pit acquired and installed.
- Wooden picnic tables painted white and placed throughout park.
- 10 additional RV hookups installed.
- Electrical upgrades and additional outlets installed at the Event Center.
- Event Center addition completed and opened for business.
- Split pipe fencing painted black and cable restrung. Half completed.

### FOUNDERS MEMORIAL PARK – 40 Acres

- Founders pool complex chain-link fencing replaced with Commercial grade black iron picket fencing. Expanded pool deck interior with fencing to include a gathering area for pool parties. Installed new picnic tables inside the pool complex.
- Founders pool was re-plastered.
- New picnic tables installed in Founders Pavilion.
- Wifi installed at Founders pool complex.
- First Dedication Bench installed along new pedestrian trail connecting park to surrounding neighborhoods.
- Pool house septic system decommissioned, and facility is now hooked up to sewer.

### SPORTS AND RECREATION PARK – 40 Acres

- Sports field lighting replacement project engineered drawings completed and proposed phased implementation budget created by EMA Engineering and Musco Lighting. Lighting plan submitted to International Dark Sky Association for certification.
- Perimeter trail extension completed, and runoff/puddling/erosion mitigated with concrete at naturally occurring low water crossing trail.

### RATHGEBER NATURAL RESOURCE PARK – 300 Acres

- Sourced a firm (Studio Balcones) to author and create a vision plan for Rathgeber Natural Resource Park (pro-bono). Developed a vision plan and preliminary phased budget to serve as key supplemental material submission that lead to being named by Hays County POSAC as a Tier 1 project with possible funding of up 7.6 million for park development.
- Co-lead with Robert Ellis (Dick Rathgeber's grandson) several stakeholder tours of Rathgeber Natural Resource park.
- Obtained letters of support from Capital Area Boy Scouts, Free Hold Communities, Dripping Springs Independent School District, Destination Dripping Springs and Hays County Master Naturalists

### VETERANS MEMORIAL PARK – 1.947 Acres

- No updates to Veterans Memorial Park



## COMMUNITY RECREATION PROGRAMS

### Coyote Kids Nature Camp - Virtual - (Fee Based)

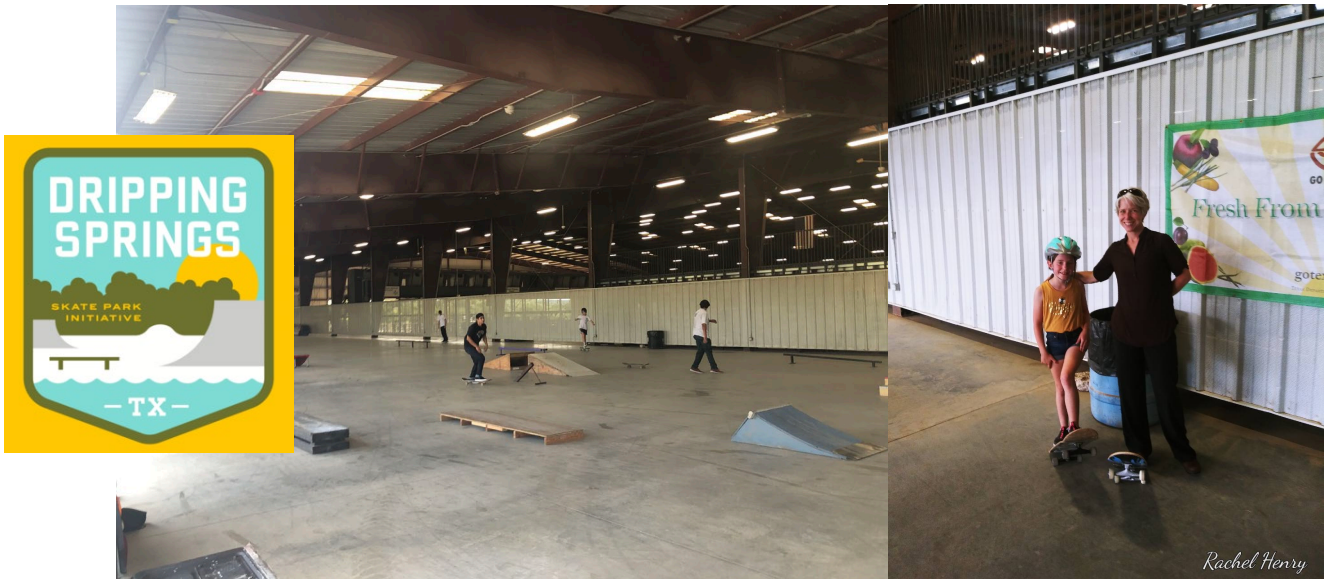


Camp Director/Program & Events Coordinator- Maggie Peterson

While Coyote Kids was not able to happen in-person in 2020 Maggie, did an incredible job stepping up to the challenge of putting together a virtual program, within a short amount of time. The program consisted of 5 thematic weeks of zoom calls and guided activities. Maggie personally delivered camper activity bags to their homes each week of camp. The program provided nature-based activities for 42 kids over the summer.



### DSRP Skate Night – Wednesdays in 2020, 5pm-7pm Drop-in (Free)



Skate night sees on average of twenty (20) participants each week and is completely run by adult volunteers. The program provides approximately 2080 hours of recreational activity annually.

# DSRP EVENT CENTER



Categories	Budgeted	Actual
Annual Memberships Sold	80	
Total Day Passes & Fees Collected	\$1000	Qty 128   \$1,135
Stall Rentals	\$22,000	Qty 514   \$19,886
RV Site Rentals <i>(actual includes RV Dump fees Qty 76)</i>	\$22,500	Qty 200   \$12,090
Total Facility Rentals	\$165,000	\$43,456

# FOUNDERS MEMORIAL POOL



Due to Covid-19 the Founders Memorial Pool season was restricted to June 29, 2020 - August 16, 2020. No events or Tiger Splash recreational swim team were permitted.

Total Pool Rentals	5
Total Pavilion Rentals	5
Total Summer Public Swim Sign-Ups	<p><b>Sign Up Activity</b></p> <hr/> <p><b>Total Slots:</b> 4176</p> <p><b>Filled Slots:</b> 2453</p> <p><b>Available Slots:</b> 1723</p> <p><b>% Filled:</b> 58.74%</p> <p>Note: Items with unlimited quantity are not included in this graph.</p> <p>Legend: ● Filled ● Available</p>

Due to Covid-19 restrictions, all pool business operations were managed through Sign-up Genius internet platform and was contactless. The concession stand was converted into an administrative office for Founders Park and Pool customer service and business operations.

# COMMUNITY SERVICES – CITY WIDE EVENTS

## Dripping Springs Farmers Market – Year-round Weekly Event



During 2020 the Dripping Springs Farmers Market was declared an essential city service by the Mayor of Dripping Springs. The Market served the community as a direct lifeline to locally sourced fresh produce, baked goods, and meats. The success of the market and its declaration was a direct result of the Farmers Market Manager’s tenacity, dedication, and determination.



Total Number of Vendor Booths	
Budgeted Revenue	\$71,912
Actual Revenue	\$65,822
Budgeted Expenses	\$71,912
Actual Expenses	\$59,864



## Founders Day Festival – Co-Sponsorship with DS Lions Club – Spring event



Founders Day was scheduled for April 24-26, 2020. However, with the Covid-19 pandemic in full escalation at the time, the Commission unanimously voted to cancel the event for the 2020 year.

## Dripping Springs Fair & Rodeo – Co-Sponsorship with DS Ag Boosters – Spring Event moved to October



Estimated Total Number of Attendants	1200
Number of Vendors	N/a
Event Expenses	\$28,000
Event Revenue Sponsorship \$40,000 Ticket Sales \$12,000	\$52,000
City Revenue	\$7,900



## Christmas on Mercer - Co-Sponsorship with Dripping Springs Lions Club



Estimated Total Number of Attendants	2000
Number of Vendors	47
Event Revenue – Sponsorships \$4750 Booths \$4750	\$9500
Event Expenses	\$6064
Lions Club Revenue	\$3386
City Revenue – 25% of Booth revenue	\$1175



## CITY INITIATIVES & VOLUNTEER PROGRAM



On December 3, 2020, the City of Dripping Springs and its collaborative Bird City Application Committee applied to become a designated Texas Bird City. The application process was arduous. To successfully complete the application, it took a team of eight (8). The Bird City committee was comprised of city staff, DS Visitors Bureau staff, a Hays County Master Naturalist, a Hays County Master Gardener, and a PRC Commissioner. The team met monthly for over a five (5) month period while tackling all activities to meet or exceed the various requirements of the application.

Fall Sweep, a requirement to maintain our Keep Texas Beautiful affiliation was held on December 22, 2020. Maggie Peterson, Events & Programs Coordinator was able to draw a small group of 25 participants to assist with beautifying the downtown area while employing social distancing and adhering to Covid-19 safety precaution measures.



International Dark Sky Association designation initiative was extremely prolific this year with passionate involvement from not only city staff but the City Administrator and Mayor as well. The Parks and Community Services team played the primary role of support, and created components such as a proclamation designating a community “Lights Out” campaign that supported migratory birding seasons and night sky preservation as well as met a requirement of the Bird City application process.

### VOLUNTEER HOURS

In addition to our monthly volunteer Hays County Master Naturalist work groups at Dripping Springs Ranch Park & Charro Ranch Park, on March 11-12, 2020, the Parks and Community Services Team hosted youth volunteer work groups at the parks. We worked with over 150 Junior High and High School youth from Dripping Springs and the surrounding area to beautify park grounds and amenities. The PCS department also benefited from the completion of 1 Eagle Scout project (Entrance Sign to Sports and Recreation Park), 1 Silver Award Girl Scout project (renovated kiosk at Charro Ranch Park), and 1 Junior Girl Scout troop habitat improvement project at Dripping Springs Ranch Park.

## COMMUNITY SERVICE – CO-SPONSORSHIPS & PERMITS

The Community Services component of the department focuses on event co-sponsorship/Triangle banner displays (located at the intersection of RR12 & HWY 290) and various permits.

### Co-Sponsorships

Cancelled due to Covid -19 precautions  
Held prior to Covid precautions in place, or in a modified way

Event Date & Name	Co-Sponsorships	Event Date & Name	Co-Sponsorships
2.15.2020 - Washer Tournament	DSHS Baseball Boosters	4.4.2020 - Rainwater Revival & Hill Country Living moved to October virtual event	Hill Country Alliance
Multiple Dates - Dripping with Taste	DS Visitors Bureau	4.24-4.26,2020 – Founders Day	Founders Day Commission
3.5.2020 - An Evening of Jazz	DSHS Band Boosters	5.1 – 5.2.2020 -Red Arena Round-up	Red Arena
3.7.2020 - YMCA Resource Fair	Springs Family YMCA	2020 DSRP Riding Series	City of Dripping Springs
3.13 &4.10 - Fish Fry	Knights of Columbus Council	9.4.2020 – Enrollment Banner	DS Christian Academy
3.21.2020 - From the Hills with Love	Plum Creek Sound Events, LLC	11.1.2020 – Virtual Empty Bowls	Helping Hands
3.28&3.29.2020 – Spring Wildflower Mkt	Texas Market Guide	12.5.2020 – Christmas on Mercer	Lions Club

### Banner Displays

January	Hays County Livestock Show   DS Chamber Star Awards   DSHS Baseball Booster Club Washer Tournament
February	Central Texas Arabian Horse Association Show   Evening of Jazz   From the Hills with Love   YMCA Community Resource Fair   Knights of Columbus Fish Fry
March	
April	
May	DSVB Drippin' with Support all in Y'all
June	
July	Central Texas Arabian Horse Association Show   Census Banner   Shop Local
August	Buy Local DS Chamber   Census Banner   Shop Local   Buy Local DS Chamber  Hill Country Harvest Market   Destination Dripping Springs
September	
October	Hill Country Harvest Market   DS Christian Academy Enrollment   Chili/Salsa Cook-off – DS Cook-Off Club   Destination Dripping Springs   PCS Drive-in Movie Banner   Pumpkin Patch Moved banner
November	23 <sup>rd</sup> Annual Virtual Empty Bowls   Christmas on Mercer   Shop Small Saturday – DS Chamber   Shop Local
December	Buy Local DS Chamber   Shop Local - CoDS

### Permits

Most of the permits the PCS department issues are related to events within city limits or activities in the parks. The following reflects permits issued in 2020.

Type of Permit	QTY
Business Operations in City Park Permits	0
Events on City Property or within City Limits Permits	2
Filming Permits	7
Itinerant Vendor Licenses	4
Road Closure Permits	3

# PROCLAMATIONS & RESOLUTIONS

## Proclamations

MAY 12 - Lynne Dickenson Day

JULY - Parks & Recreation Month

MARCH – MAY Lights Out Migratory Months

OCTOBER - Hill Country Night Sky Month

## Resolutions

May 8 - World Migratory Bird Day



**PROCLAMATION  
OF THE CITY OF DRIPPING SPRINGS  
PROCLAIMING JULY 2020 AS**

**"Parks and Recreation Month"**

**WHEREAS**, parks and recreation programs are an integral part of communities throughout this country, including the city of Dripping Springs and

**WHEREAS**, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

**WHEREAS**, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

**WHEREAS**, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

**WHEREAS**, parks and recreation areas are fundamental to the environmental well-being of our community; and

**WHEREAS**, parks and natural recreation and resource areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

**WHEREAS**, our parks and natural recreation and resource areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

**WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

**WHEREAS**, the City of Dripping Springs recognizes the benefits derived from parks and recreation resources

**NOW THEREFORE, BE IT PROCLAIMED** by the City Council of Dripping Springs, Texas:

1. That the Dripping Springs City Council proclaims July 2020 as "Parks and Recreation Month" in the City of Dripping Springs.
2. That the Dripping Springs City Council encourages citizens to visit City Parks and Amenities and to enjoy all they have to offer.



**PROCLAMATION  
OF THE CITY OF DRIPPING SPRINGS  
PROCLAIMING OCTOBER 2020 AS**

**"Hill Country Night Sky Month"**

**WHEREAS**, the aesthetic beauty and wonder of star-filled skies are the heritage of all humankind and locally to the inhabitants of Dripping Springs and are therefore worthy of celebration; and

**WHEREAS**, the experience of standing beneath a star-filled night sky inspires feelings of wonder and awe, and may encourage interest in science and nature especially among young people; and

**WHEREAS**, the opportunity to view star-filled skies attracts tourists to our region and therefore economic benefit to Dripping Springs; and

**WHEREAS**, preserving the rich historic heritage and starry night skies of Dripping Springs is important to its citizens; and

**WHEREAS**, "light pollution," which is wasted light that performs no function or task and artificial light that goes where it is not supposed to go, is created by glare, light trespass, sky glow, and overlighting; and

**WHEREAS**, light pollution wastes natural resources amounting to at least \$2 billion per year and contributes to diminished American energy independence; and

**WHEREAS**, the historical view of the night skies has been eroding in many nearby areas and generations are growing up with limited, if any, view of the wonders of the universe; and

**WHEREAS**, the influx of people into the Texas Hill Country region and the accompanying light pollution from area lighting fixtures has been steadily on the rise; and

**WHEREAS**, solving the problem of light pollution involves making better use of outdoor lighting to direct light down to where it is needed instead of upward into the sky, putting outdoor lights on timers and using outdoor lighting only where necessary; and

**WHEREAS**, Hill Country communities are increasingly dedicated to the preservation of the region's night skies, as evidenced by the frequent educational activities conducted in our region and by the increasing number of places in our region recognized as International Dark-Sky Places by the International Dark-Sky Association, including Enchanted Rock State Natural Area, South Llano State Park, the City of Dripping Springs, the Wimberley Valley, the City of Fredericksburg, the City of Horseshoe Bay, U-Bar-U Camp & Retreat Center, River Hills Neighborhood of Travis County, and Lost Creek Neighborhood of Travis County; and

**WHEREAS**, this regional effort and the preservation and celebration of our night skies is worthy of a month-long celebration.

**NOW THEREFORE, BE IT PROCLAIMED** by the City Council of Dripping Springs, Texas:

1. October 2020 shall hereafter be known as "Hill Country Night Sky Month" in Dripping Springs, Hays County, Texas.
2. That the City Council encourages citizens to enjoy the night sky and to participate in the Dripping Springs and the Hill Country region's events and programs celebrating the night sky and promoting the ways in which communities are working to preserve it.



**PROCLAMATION  
OF THE CITY OF DRIPPING SPRINGS  
PROCLAIMING AUGUST – OCTOBER 2020 AND  
MARCH – MAY 2021 AS**

**"Lights Out Migratory Months"**

**WHEREAS**, the Audubon National Lights Out Program was established in 1999 in Chicago, Illinois was organized to protect birds from light pollution; and

**WHEREAS**, the Lights Out Program encourages businesses and community members to turn off exterior lights within a designated timeframe during migratory months to reduce light pollution providing safe, natural migration routes for birds; and

**WHEREAS**, Audubon is a nonprofit organization partnering with cities nationwide to protect their unique bird species foster a healthier environment and shared quality of life for all; and

**WHEREAS**, 1 of every 3 birds migrating through the U.S. in spring passes through Texas, meaning approximately one billion birds travel through the state annually; and

**WHEREAS**, Audubon also helps support local economies in places such as the Rio Grande Valley where Nature Tourism, which is dominated by birding, contributes \$300 million to the local economy and supports 4,407 full time and part time jobs annually; and

**WHEREAS**, the Lights Out program will support other city initiatives such as the International Dark Sky Community designation, its Starling Club and Bird City designation that will help us qualify for grants to support Nature Tourism in Dripping Springs benefit our local economy; and

**WHEREAS**, the Dripping Springs Lights Out program will offer a pledge to be signed by community members, business owners, and government officials to participate by turning off their lights during the migration periods bi-annually; and

**WHEREAS**, the lights Out Program, once proclaimed, will be listed as an official partner program on the Audubon website alongside other cities offering the program.

**NOW THEREFORE, BE IT PROCLAIMED** by the City Council of Dripping Springs, Texas:

1. August through October and March through May shall hereafter be known as "Lights Out Migratory Months" in Dripping Springs, Hays County, Texas.
2. Community members, business owners, and government officials are encouraged to sign the pledge stating you will extinguish exterior lights during the specified time frame during Lights Out migratory months.



**PROCLAMATION  
OF THE CITY OF DRIPPING SPRINGS  
PROCLAIMING MAY 12, 2020 AS**

**"Lynne Dickenson Day"**

**WHEREAS**, Lynne Dickenson has dedicated XX years to the City of Dripping Springs exhibited Public Service Excellence in Leadership and Customer Service; and

**WHEREAS**, Lynne Dickenson served as an instrumental voice in the creation and development of the Dripping Springs Ranch Park & Event Center; and

**WHEREAS**, Lynne Dickenson has overseen the successful management of the Dripping Springs Ranch Park & Event center from XX – May 2020; and

**WHEREAS**, Lynne Dickenson has exhibited Excellence in Customer Service to the community of Dripping Springs and patrons of the Dripping Springs Ranch Park & Event Center; and

**WHEREAS**, Lynne Dickenson has achieved Excellence Leadership that is reflective in the admiration and respect of her fellow co-workers, and elected and appointed officials; and

**WHEREAS**, Lynne Dickenson has been recognized by the Dripping Springs Community for her Community Service award for Best of Customer Services Dripping Springs XX – XX and XX; and

**WHEREAS**, the City Council of Dripping Springs recognizes Lynne Dickenson for her time and dedication to the community and commend her Excellence Public Service in Leadership and Customer Service.

**NOW THEREFORE, BE IT PROCLAIMED** by the City Council of Dripping Springs, Texas:

1. May 12, 2020 shall hereafter be known as "Lynne Dickenson Day" in Dripping Springs, Hays County, Texas; and
2. The City Council calls upon all residents of Dripping Springs to recognize Lynne's contribution to the community and Excellence in Public Service.

**CITY OF DRIPPING SPRINGS**

**RESOLUTION No. 2020-R52**

A RESOLUTION OF THE CITY COUNCIL OF DRIPPING SPRINGS, TEXAS, RECOGNIZING THE SECOND SATURDAY IN MAY EACH YEAR AS WORLD MIGRATORY BIRD DAY AND AUTHORIZING THE BIRD CITY COALITION AND APPROPRIATE CITY STAFF TO CONTINUE PURSUIT OF CERTIFICATION IN THE TEXAS "BIRD CITY" PROGRAM; PROVIDING FOR A REPEALING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

**WHEREAS**, migratory birds are some of the most beautiful and easily observed wildlife that share our communities; and

**WHEREAS**, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide; and

**WHEREAS**, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; and

**WHEREAS**, public awareness and concern are crucial components of migratory bird conservation; and

**WHEREAS**, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations; and

**WHEREAS**, since 1993 World Migratory Bird Day (formerly International Migratory Bird Day) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central American, Mexico, the Caribbean, and the southern U.S.; and

**WHEREAS**, hundreds of thousands of people will observe WMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun; and

**WHEREAS**, while WMBD is annually recognized on a single day, its encouraged that planners and city staff schedule activities and events on dates throughout the year best suited to the presence of both migratory bird conservation, but also a call to action; and

**WHEREAS**, the City parks and Recreation Commission voted on November 2, 2020 to recommend the City Council recognize the annual celebration of World Migratory Bird Day by Resolution.

# MARKETING & OUTREACH

## Print

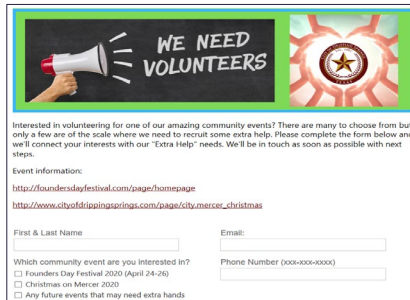
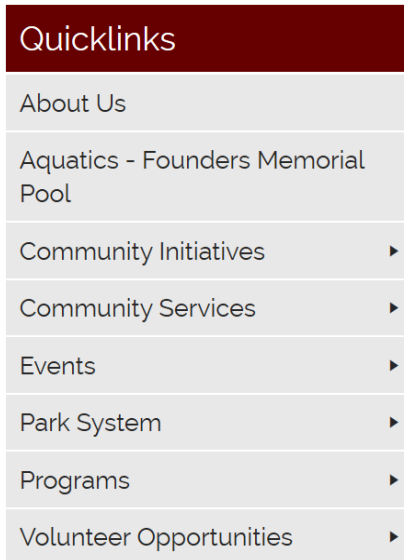
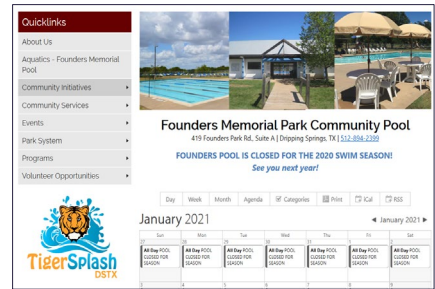


## Parks & Community Services 2020 Spring/Summer Activity Guide

The Parks and Community Services department published and direct mailed its first activity guide. This publication serves as incredible branding for the department, a resource for community members and a reference tool for staff located in one comprehensive catalog. Unfortunately, much of its content was altered or canceled because of Covid-19, but it was a good first run and is surely to become a treasured on-going publication.

## Website

The Parks & Community Services department's primary on-line presence in 2019 - 2020 was through the City's website & social media platforms such as Facebook. Shortly after the department's logo was created staff also created a primary PCS department Facebook page and a City LinkedIn page as well. Staff is continually developing the website presence to present a more professional and functional community resource. Originally, the PCS portion of the City's website consisted of 2 pages, it now offers an expansive variety of pages and serves as a viable resource of information for community members and visitors.



The website pages are a work in-progress. The full build-out and service functionality are at 75% completion. We anticipate this dynamic service delivery tool to evolve as the needs of the community are made more evident over time.

## Social Media

The department currently has 6 Facebook pages. Facebook pages aid in featuring department operations, programs, facilities, and events. These information dissemination outlets are instrumental branding tools the department relies upon daily. They are managed in collaboration with the City's Communications Director. The LinkedIn page was primarily created to serve as a recruitment platform and solidify the city and its various departments as competitive and equal in sophistication and organization among other local governments. A 2021 goal is to create and manage a PCS Instagram account in addition to current platforms.



2019-2020



2020



2021



**City of Dripping Springs  
Parks and Community  
Services**

@DrippingSpringsParksandCommunity · Community

Edit Learn More

Likes - 497  
Followers - 582



**Dripping Springs Ranch Park  
& Event Center**

@DSRPEventCenter · Park

Edit Learn More

Likes - 5066  
Followers - 5405  
Check-in - 13,840



**Dripping Springs Farmers  
Market - Official**

@DSFarmersMarket · Farmers Market

Edit Call Now

Likes - 4770  
Followers - 5333  
Check-in - 561



**Christmas on Mercer Street**

@christmasonmercerstreet · Event

Edit Contact Us

Likes - 2166  
Followers - 2270

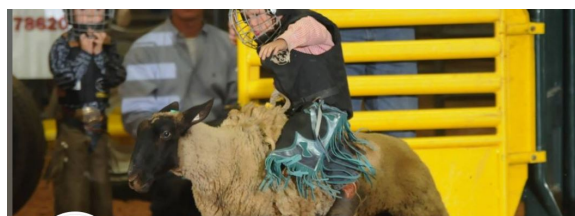


**Founders Day Festival**

@foundersdayfestival · Event

Edit Send Message

Likes - 4244  
Followers - 4473



**Dripping Springs Fair and  
Rodeo**

@drippingspringsfairandrodeo · Community

Send Message

Likes - 103  
Followers - 105



## PCS DEPARTMENT BUDGETS

The PCS Department worked closely with the Finance Department throughout the year to complete budgeted improvement projects and remain fiscally responsible while adhering to the Council-approved FY2020 budget. Although 2020 was an unusual year due to Covid-19 and operations were not business as usual, the staff managed to provide services for the Dripping Springs Community as safely as possible and stay within fiscal parameters set for them. The department is responsible for the oversight of 5 (five) funds within the PCS Budget: General Fund (PCS Administrative Operations, Parks, Founders Pool, Community Services, Events, Seasonal Staff Payroll), Dripping Springs Ranch Park & Event Center, Dripping Springs Farmers Market Fund, Parkland Dedication Fund, and the Ag Facility Fund. The department has access to a Landscaping Fund (when applicable),

<b>*General Fund 2020</b>		
General Fund	Budget	Actual
Revenue	\$285,100	\$218,026
Expenditures	\$500,545	\$297,469

<b>Dripping Springs Ranch Park &amp; Event Center Fund 2020</b>		
DSRP	Budget	Actual
Revenue	\$532,573	\$417,466
Expenditures	\$514,475	\$403,591

<b>*Farmers Market Fund 2020</b>		
Farmers Market	Budget	Actual
Revenue	\$33,970	\$65,822
Expenditures	\$39,949	\$59,864

<b>Parkland Dedication Fund 2020</b>		
Revenue		\$281,262
Expenditures		\$147,727

<b>Ag Facility Fund 2020</b>		
Revenue		\$17,605
Expenditures		\$12,180

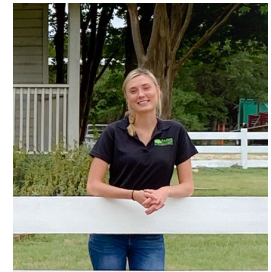
*\*These funds include seasonal and part-time employee payroll. Seasonal Aquatics Staff – Budgeted at \$72,308.00 | Actual at \$28,179. Part-time Farmers Market Manager Budgeted at \$29,900 | Actual at \$23,485.*

# NOTABLE MENTIONS | PROFESSIONAL ORGANIZATIONS



Farmers Market Manager Laurel Robertson was named Texas Recreation & Park Society’s Part-time Employee of the Year – Central Texas Region. She was selected above numerous other submissions across Central Texas for her outstanding work and dedication to the Farmers Market. Laurel navigated obtaining a designation of “Essential City Service” during the original acceleration of Covid-19 Pandemic in March and managed an extremely elevated shopping environment.

In January Maggie Peterson, Programs and Events Coordinator attended a special training held by Bat Conservation International at the Lady Bird Johnson Wildflower Center. This specialized training will permit the PCS department to eventually hold special programs related specifically to bats. This training provided a networking opportunity to meet bat conservationist professionals that the department may eventually partner with to offer bat conservation community educational programs.



In November, PCS Director Kelly Schmidt was named to the National Association of Park Foundations’ Board of Directors. Very preliminary conversations have begun with the Dripping Springs Parks & Recreation Commission around exploring the creation of a Friends of Dripping Springs Parks Foundation to benefit the Dripping Springs Park System.

The Dripping Springs Parks and Community Services department employs industry best practices by operating under the goal of continual professional development and striving to be best in industry. The staff achieve this by staying involved with industry specific professional organizations and their educational opportunities and certifications. Listed below are professional organizations the department holds memberships in and are professionally associated with. It’s also important to note certifications achieved by staff and educational opportunities obtained in 2020.

International Dark Sky Association	Texas Recreation and Parks Society	National Recreation & Parks Association
The National Association of Park Foundations	Texas Public Pool Council	American Camp Association
Texas Festivals and Events Association	The League of Agricultural & Equine Centers	American Red Cross Authorized Provider

- DSRP Ranch Hands – Certifications/Trainings – Skid Steer Loader Training & Ag Safety Cert
- DSRP Ranch Hands & Event Center Manager – Attended TRAPS Annual Maintenance Rodeo
- PCS Staff – Required FEMA Trainings
- PCS Director – Attended NRPA Annual Virtual Conference | (Earned CEU credits to maintain CPRP certification)
- PCS Director – Attended TRAPS Annual Institute and Expo | (Earned CEU credits to maintain CPRP certification)
- Programs & Events Coordinator – Attended NRPA Virtual Conference
- Programs & Events Coordinator – Attended regional American Camp Association workshop

# 2020 MOMENTS IN PARKS





Physical Address: 1042 Event Center Dr. – Ranch House  
Mailing Address: PO Box 384, Dripping Springs, TX 78620  
Phone: 512-894-2400 | parks@cityofdrippingsprings.com



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

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**Submitted By:** Kelly Schmidt, Parks & Community Services Director

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**City Council Meeting Date:** January 19, 2021

**Agenda Item Wording:** Review and approve proposed Covid-19 Precautions Plan for Parks and Community Services summer 2021 Programs and Pool Operations

**Agenda Item Requestor:** Wade King

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**Summary/Background:** Pool Season (w/ seasonal Pool Manger)  
Memorial Day May 31, 2021 – Labor Day September 6, 2021  
Pool Season (w/ FTE Programs & Aquatics Manager) –  
Memorial Day May 31, 2021 – October 31 (Hrs TBD after Labor Day)

The attached pool schedules vary by month due to the Tiger Splash Swim Team Use Agreement of the pool. Public swim hours will be made available to the public with the same Covid-19 precautionary measures plan as last year. The public will be required to sign up and pay for their desired two-hour swim session, on-line. There will be no cash handling at the pool and guests will be required to wear masks when not in the water. Social distancing will be encouraged for those not in the same household. Spaced pool furniture will be provided this year with Clorox wipe downs prior to each swim session.

Coyote Kids Camp: In preparing for summer 2021, (our delayed inaugural Coyote Kids Day Camp) staff referenced the CDC’s Suggestions for Youth Program and Camps: Readiness and Planning Tool in developing our Covid-Precautionary measures plan. The plan was also reviewed and approved by Roman Baligad, City Emergency Management Coordinator.

**Staff Recommendation:** Staff recommends approval as presented.

**Attachments:** 2021 Pool Schedules and Covid Precautions Plan  
2021 Camp Schedule and Covid Precautions Plan  
CDC Readiness and Planning Tool to Prevent the Spread of Covid-19 Among Campers

**Next Steps/Schedule:** Move forward with marketing of program and pool schedules, camp registration and the publication of Covid-19 precautions plan and pool schedule in print and on-line. Begin advertising for summer seasonal part-time Aquatic and Coyote Kids Camp program staff positions.

# Dripping Springs Aquatics ~ 2021 Pool Schedule

Item 4.

## NEW EXPANDED PUBLIC SWIM HOURS!!!

### MAY

#### Summer Schedule 1 (Monday, May 4 - Monday, May 31)

*NOTE: Public Swim hours on the last two weekends in May + Memorial Day!*

Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
8am - 9am	Closed					Tiger Splash Swim Meets 6:30am-12:30pm May 22 & 29	Private Party Slot 10am-12pm
9am - 12pm							
1pm - 5pm						Tiger Splash TAAF Swim Team Practices M-TH 5pm -8pm	
5pm - 8pm	Closed		Only the following dates: May 22/23 & 29/30/31				

### JUNE

#### Summer Schedule 2 (Tuesday, June 1 - Sunday, June 27)

Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
8am - 10am	Adult Lap Swim - (8am - 10am)					Tiger Splash Swim Meets 6:30am-12:30p June 5, 19 & 26	Private Pool Party Slot 10am-12pm	
10am - 1pm	Public Swim (10am-6pm)							
1pm - 6pm	Tiger Splash TAAF Swim Team Practices M -TH (8pm -9pm)					Family Fun Night	Public Open Swim 1pm - 9pm	
6pm - 9pm								

### JULY

#### Summer Schedule 3 (Monday, June 28 - Sunday, July 25)

Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
8am - 10am	Adult Lap Swim (8am-10am)							
10am - 1pm	Public Swim (10am-6pm)					Private Pool Party Slot 10am -12pm		
1pm - 6pm	Tiger Splash TAAF Swim Team Practices M -TH (8pm -9pm)					Family Fun Night	Public Open Swim 1pm - 9pm	
6pm - 9pm								

### AUG

#### Summer Schedule 4 (Monday, July 26 - Sunday, Sept 26)

*NOTE: Daily Adult Lap swim + Weekends + Labor Day only, after Friday, Aug 13.*

Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
8am - 10am	Adult Lap Swim (8am-10am)						
10am - 12pm	Private Pool Party Slot 10am - 12pm					Private Pool Party Slot 10am - 12pm	
1pm - 9pm	Public Open Swim 1pm - 9pm (July 26-Aug 13) Friday, August 13 - Last public open swim weekday.					Public Open Swim 1pm - 9pm	

# COYOTE KIDS DAY CAMP

## *Covid-19 Precautions Plan*



## Overview

1. All campers will be pre-registered via the on-line registration system.
2. Registrants will sign Covid-19 awareness waiver in addition to normal camp waiver.
3. Camp Enrollment & Staffing
  - a. Maximum of 50 campers per session (split into 5 Pack Cohorts of 10).
  - b. 2 counselors per Pack Cohort (5 Counselors (18yrs+) & 5 Jr. Counselors (16yrs & 17yrs)).
  - c. Camp Director will serve as point of contact for all camp staff & operations and Covid-19 concerns, questions, and self-reporting.
4. Camp will run for 11, 1 week thematic full-day, day camp sessions starting on Tuesday, June 1, 2021 through Friday, August 13, 2021.
5. Camp hours are 8am – 5pm (with extended care hours 7:30am-8am & 5pm-6pm)
6. Camp Counselor Training is for 2 weekends: Saturday & Sunday - May 15&16 / May 22&23, 2021. 10am-4pm.
7. Campers will bring their own water bottle, picnic lunch and 3 snacks each day.
8. Camp location is 1042 Event Center Drive, Dripping Springs Ranch Park & Event Center. Coyote kids camp is a nature camp and will be primarily held outdoors and in the large event room (capacity 800+). Each Pack Cohort will rotate at various times inside for afternoon heat/sun breaks and for various crafts, activities and guest speakers.

## Daily Operations & Precautions

1. Each Coyote Kids Pack Cohort will have a designated drop-off and pick up location within the park to limit pack cohort co-mingling.
2. Parents will check their campers in with their Pack Leader each morning.

3. Parents will confirm that their camper is not exhibiting signs nor symptoms of Covid-19. Counselors will take temperature and document, upon check-in each day.
4. Camp craft supplies will be divided up per Pack Cohort for the weekly sessions and cleaned/disinfected at the end of each weekly session.
5. Camp activity supplies will be divided up per Pack Cohort for the weekly sessions and cleaned/disinfected at the end of each weekly session.
6. Daily Covid precaution behaviors
  - a. Campers will be given a Coyote Kids face mask to wear upon arrival. Counselors will be provided with a Coyote Kids face mask & temp taken and logged every day upon arrival.
  - b. Masks will always be worn when indoors and when not able to social distance outdoors.
  - c. Hands will be washed/disinfected upon arrival to camp, prior to snack breaks/after bathroom breaks and upon departure from camp.

## Covid Signs Present at Camp

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1. Staff and or campers that begin to exhibit COVID-19 symptoms during day camp will be immediately separated from their Pack Cohort. Staff/camper will be sent home to quarantine and may not return to camp unless they produce a negative Covid-19 test result.
2. In accordance with state and local laws and regulations, camp administrators will notify staff, and families immediately of any case of Covid-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA).
3. Impacted campers will be withdrawn from camp and refunded via a prorated amount.
4. Common areas such as restrooms used by the Covid-positive camper or staff person will be closed. The CDC recommends waiting to clean and disinfect an exposed area until after a 24-hr wait period has elapsed.





# PARKS & COMMUNITY

CITY OF DRIPPING SPRINGS



# ANNUAL REPORT 2020

**City of Dripping Springs Parks & Community Services**

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Physical Address: 1042 Event Center Dr. – Ranch House  
 Mailing Address: PO Box 384, Dripping Springs, TX 78620  
 Phone: 512-894-2400 | parks@cityofdrippingsprings.com

## PARKS & COMMUNITY SERVICES – 2020

### REFLECTING – A MESSAGE FROM THE DIRECTOR



What can we say about 2020? The year began for the Dripping Springs Parks and Community Services department with such big plans and aspirations. While Covid-19 was a setback for most of our programming goals, community-wide beloved events and department firsts, it was amazing to see what a little creativity, adaptability and ‘stick-to-it-ness’ achieved, despite the obstacles!

Transition, transition, transition! The Parks and Community Services department (PCS) transitioned many staff personnel at the wrap of 2019 and throughout 2020. The department replaced its Director, the Event Center Manager, the Event Center Coordinator and two full-time Ranch Hands. There was also new position creation with the addition of five (f) positions: DSRP Lead Ranch Hand (FT), DSRP Ranch Hand (FT), DSRP Ranch Hand (PT), DSRP Guest Services Coordinator (FT) and the Parks and Community Services Events and Programs Specialist now Coordinator (FT). All told, staff marketed for, screened and interviewed for six (6) new City of Dripping Springs employees as well as 15 seasonal summer Aquatics

team members. Whew!

The increase in city personnel and limited office space to house said employees within City Hall motivated and inspired a relocation of the Parks and Community Services Administrative team to the vacant Harrison Ranch House. The house’s interior was cleaned, lightly renovated, and painted. This location is spacious and graciously provides the benefit of direct community access to the PCS team. It is a great opportunity to be out in one of the City’s most popular parks. While not the easiest location to find or access now, the PCS team is motivated (once the pandemic subsides) to broadcast widely their new location and availability to the Dripping Springs community.

In March, amidst the throes of pandemic uncertainty and budget authoring priorities, Hays County established a Parks and Open Space Advisory Commission (POSAC) and announced a call for projects. Staff was given less than thirty (30) days to produce and present projects with funding needs that would align with and achieve the prioritized objectives for the Dripping Springs area outlined in the 2012 Hays County Parks, Recreation and Open Space Master Plan. The charge of the Commission was to receive project proposals and score them based on a predetermined measurement matrix. The highest-ranking projects would be named in a November Bond measure. Dripping Springs had such a project on hold for nearly a decade due to lack of access, monetary and staff resources. Rathgeber Natural Resource Park, a dedicated 300-acre parcel of land and component of the Headwaters master planned neighborhood development had been static, awaiting a funding opportunity.

Staff partnered with Dripping Springs Skate Park organizers and co-presented their respective projects to POSAC on May 13, 2020 along with several other municipalities and non-profit organizations. On July 28, 2020 the Hays County POSAC presented their project recommendations to the Hays County Commissioners Court. Both Rathgeber Natural Resource Park and the Dripping Springs Skate Park were named as worthy of funding. Rathgeber was Tier 1 (defined as Very Best; highly recommend funding at some level) and Skate Park Tier 2 (defined as Very good; strong recommendation to fund at some level). The bond measure passed by an unprecedented 70%. At the December 8, 2020, City Council meeting, Rathgeber Natural Resource Park was deeded to the City of Dripping Springs.

Coyote Kids Nature Day Camp was slated to be introduced to the Dripping Springs Community in all its glory. However, out of an abundance of caution staff changed the format from in-person to virtual. While not the ideal first summer for what is certain to become a treasured annual experience for our Dripping Springs kiddos, it was extremely well delivered by Camp Director Maggie Peterson and well received by her campers and parents.

The Dripping Springs Park System was improved by a myriad of budgeted capital improvements. Many multi-year projects such as the sports field lighting upgrades at Sports and Recreation Park and drainage issues at Dripping Springs Ranch Park made great progress. Many other projects and accomplishments are detailed further in this report.

The PCS team would like to extend our heartfelt gratitude to Mayor Bill Foulds, Mayor Pro Tem Taline Manassian, and Councilmembers Todd Purcell, Wade King, Travis Crow and April Harris Allison for their support and leadership throughout the year. A special thank you to City Administrator, Michelle Fischer for her unwavering consistent guidance and unparalleled public service-centric leadership! Also, a SHOUT OUT to all other city departments for their continued support, teamwork and collaboration - we couldn’t do it without you!

# MISSION, COMMISSIONS, & BOARDS

## DEPARTMENT MISSION & BACKGROUND

In 2017 the City of Dripping Springs Parks, Recreation & Open Space department was changed to Parks and Community Services and the scope expanded. However, the mission statement and logo remained reflective of the former department directive and scope. In an effort to define the department so that branding and mission aligned with scope, the Parks and Recreation Commission voted unanimously on January 6, 2020 to adopt a new mission statement and department logo.

### Former Department Mission Statement & Logo - 2007-2019

*"Preserving Texas Hill Country for its people and their recreation and leisure, for its history and sense of place, and for its beauty and open spaces."*



### New Department Mission Statement & Logo - 2020

*"It is our mission to foster community by preserving parks and open space, by connecting people to our natural resources and cultural history and by offering engaging programs and events."*



*"It is our mission to foster community by preserving parks and open space, by connecting people to our natural resources and cultural history and by offering engaging programs and events."*

## *Parks & Community Services Commission & Board Members 2020*

### PARKS & RECREATION COMMISSION

Robbie Zamora, Chair  
Eric Russell, Vice Chair  
Amber Ballman  
Matthew Fougerat  
Eric Henline  
Wade King  
Matthew Zarbough

### FOUNDERS DAY COMMISSION

Jake Adams, Vice Chair  
Susan Warwick, Secretary  
Darrell Debish  
Brian Daniel  
Martin Garza  
Sharon Goss  
Clinton Holtzendorf  
Dee Marsh  
Michael Monaghan  
Jeff Shindler  
Brad Thomas  
Brian Varnell

### DRIPPING SPRINGS RANCH PARK BOARD

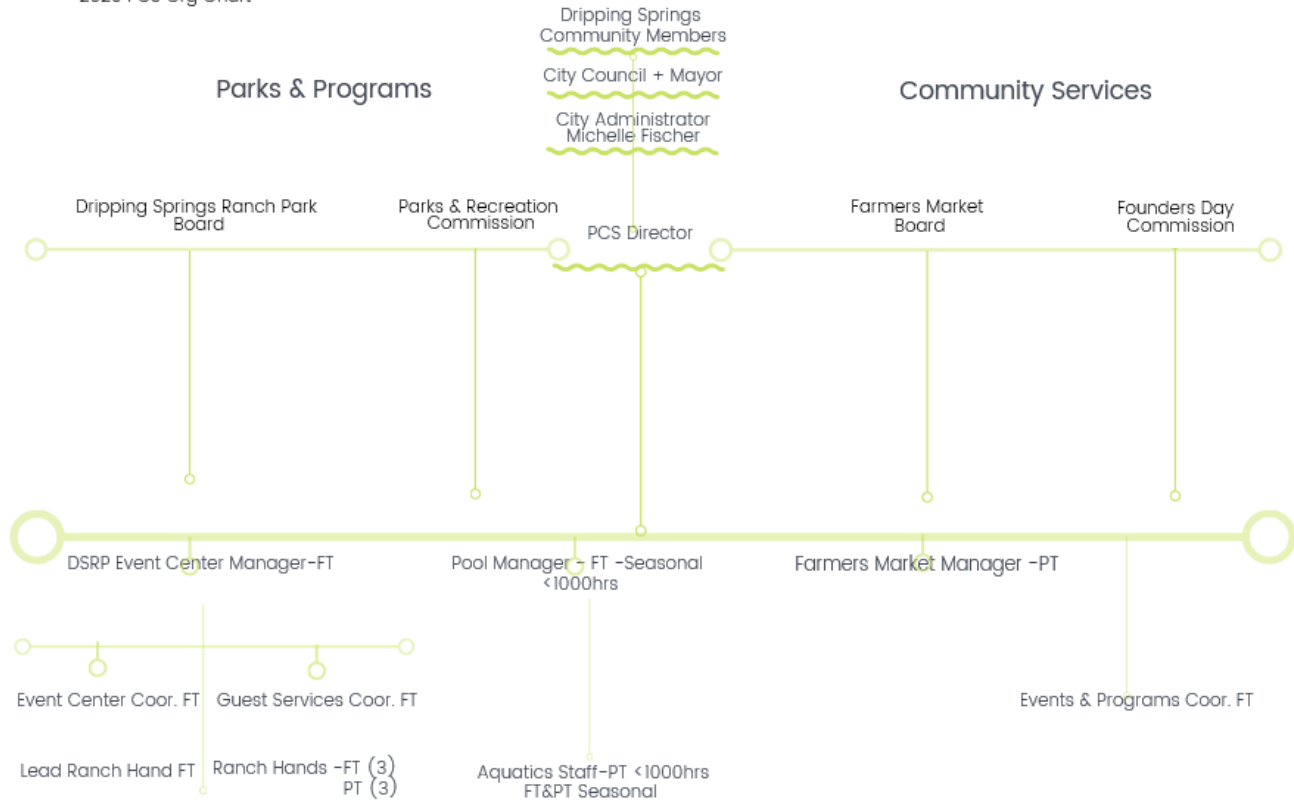
Terry Polk, Vice Chair  
Pam Owens, Secretary  
Mike Carroll  
Penny Reeves

### FARMERS MARKET BOARD

Marianne Simmons, VC  
Teresa Strube, Secretary  
Nikki Dahlin  
Janet Musgrove  
Teresa Strube  
David Vincent  
Claudia Oney  
Vacant

# PARKS & COMMUNITY SERVICES TEAM

2020 PCS Org Chart








Director, Parks & Community Services Department – Kelly Schmidt (FT)

Manager, DSRP Event Center – Tina Adams (FT)  
 Manager, Farmers Market – Laurel Robinson (PT)  
 Manager, Pool – Emily Long (FT - Seasonal)  
 Coordinator, DSRP Event Center - Emily Nelson (FT)  
 Coordinator, DSRP Guest Services – Lily Sellers (FT)  
 Coordinator, Programs & Events – Maggie Peterson (FT)  
 Ranch Hand, Lead – Nick Spillar (FT)  
 Ranch Hand, Sheri Kapanka (FT)  
 Ranch Hand, Noah Tresselt (FT)  
 Ranch Hand, Riley Sublett (FT)  
 Ranch Hand, Thomas Carroll (PT)  
 Lifeguard, Head - Mick Bailey (PT, Seasonal)  
 Lifeguard, Head - Emma Cunningham (PT, Seasonal)  
 Lifeguard, Clayton Appleman (PT, Seasonal)  
 Lifeguard, Gwen Bailey (PT, Seasonal)  
 Lifeguard, Thomas Carroll (PT, Seasonal)  
 Lifeguard, Oscar Del Castillo (PT, Seasonal)  
 Lifeguard, Ryan Kethley (PT, Seasonal)  
 Lifeguard, Alexa McGilvry (PT, Seasonal)  
 Lifeguard, Abby Wingrin (PT, Seasonal)

## COMMUNITY PARTNER ORGANIZATIONS & BUSINESSES

It takes a village...Throughout the year the Parks and Community Services department relies heavily on partnerships with community non-profits and businesses to assist us with fulfilling our mission. Together we are successful in our collaborative efforts to serve the Dripping Springs Community. Depicted below are partners that helped to elevate the PCS department's services in 2020. We are so thankful for their support.

	<p><b>Destination Dripping Springs Visitors Bureau</b> Destination Dripping Springs partnered with the Parks and Community Services Department by serving on the Bird City Application Committee. The Visitors Bureau assists PCS in achieving our mission by dedicating staff to serve on the DSRP Board, serving as a liaison for the City's Film Friendly City designation, and working toward obtaining our Music Friendly designation.</p>
	<p><b>Dripping Springs Ag Boosters</b> Dripping Springs Ag Boosters is an essential partner of Dripping Springs Event Center. This organization is the key co-sponsor for the City of Dripping Springs' Annual Rodeo. Its mission is to preserve the cultural heritage of the Dripping Springs Community through our youth.</p>
	<p><b>Dripping Springs Lions Club</b> Christmas on Mercer is an annual event that was successfully held in 2020. The partnership between Lions Club and the City of Dripping Springs evolves each year to produce an even better event than the year prior and 2020 was no exception. While extra precautions were taken to adhere to CDC guidelines toward preventing the spread of Covid-19, the level of joy and Christmas spirit that the event created was not hindered this year.</p>
	<p><b>Dripping Springs Mountain Bike Club</b> Dripping Springs Ranch Park (DSRP) is training home to the Dripping Springs Youth Mountain Bike Club. Through a park use agreement, the club provides an outlet for the youth of Dripping Springs to learn how to mountain bike and become passionate about the sport. They also learn the importance of trail etiquette as the DSRP park trails are utilized by hikers and horseback riders alike. Over the year the team practices every Tuesday &amp; Thursday on the trails at DSRP and donate volunteer hours to the upkeep and care of the trails.</p>
	<p><b>Dripping Springs Skate Park Initiative</b> Fundraising for community skate park and partnering with PCS for POSAC presentation and to host weekly skate night at Dripping Springs Ranch Park Event Center.</p>
	<p><b>Dripping Springs Youth Sports Association</b> Partners with the Parks and Community Services Department by using city parks to provide a competitive youth sports recreation program. Their offerings include youth baseball, football, flag football, cheerleading, volleyball, softball, lacrosse, basketball, and soccer.</p>
	<p><b>Hays County Livestock Board</b> Each year the Dripping Springs Ranch Park Event Center is home to the Hays County Livestock Show. This show and the Hays County Livestock Board is an essential partner for the Parks and Community Services Department. Not only does the event assist in the facilitation of the Department's mission for the Dripping Springs Community it improves the quality of life for many families throughout Central Texas. The Hays County Livestock show educates Texas youth on how to responsibly raise market-ready animals. This process instills important life and business values that participants will have for a lifetime.</p>
	<p><b>Melissa &amp; Amy Team</b> Our 2020 Activity Guide and the Drive-in Movie in the Park were sponsored by the Dripping Springs based Melissa &amp; Amy Team of Realty Austin. Their generous sponsorship made both key service delivery components possible. While most were unaware of our inaugural parks and programs guide (due to Covid-19), fifty (50) families attended our drive-in movie at Dripping Springs Ranch Park on October 30, 2020.</p>

	<p><b>The Pound House Farmstead</b> The Pound House Farmstead operates out of Founders Memorial Park and elevates the PCS mission by providing a glimpse back in time to slower days in Dripping Springs. While 2020 did not allow for many days of operation, the Pound House continues to “connect people to our cultural history.”</p>
	<p><b>Studio Balcones</b> Studio Balcones is an Austin based firm that partnered with PCS staff to produce the vision plan for Rathgeber Natural Resource Park. They sponsored this plan at no expense to the City. Their team produced a high-quality visual aid that aligned directly with the future mission of the park and allowed for the Hays County POSAC to score the project as a Tier 1 funded project from the 2020 approved Open Space Bond measure.</p>
	<p><b>Texas Master Naturalists (TMN) &amp; Texas Master Gardeners (TMG)</b> Even during the first summer of Covid-19, TMN &amp; TMG continued to devote much relied upon expertise and “boots on the ground” dedication to our parks and programs. TMN &amp; TMG representatives served on the Bird City Application Committee and provided invaluable contributions. TMN held monthly workdays (when appropriate and restrictions permitted) at both Dripping Springs Ranch Park and at Charro Ranch Park. Site coordinator began providing monthly reports that allow the PCS Director to better record the volunteer hours being contributed each year and approve/track the work being done.</p>
	<p><b>Tiger Splash</b> Partners with PCS department to provide a Texas Amateur Athletic Federation Summer Recreational Swim Team program at Founders Memorial Pool. This program was canceled in 2020 due to Covid -19.</p>
	<p><b>Wild Birds Unlimited</b> Wild Bird Unlimited partnered with the PCS team on the Bird City Application Committee and dedicated several hours throughout the year toward meetings that produced an incredible collaborative application submittal.</p>

## PARKS & COMPLETED PROJECTS

### CHARRO RANCH PARK – 64 Acres

- ADA ramp added to the pavilion.
- Trail rerouting to mitigate erosion completed.
- Kiosk updated and painted.
- Bird identification exhibit updated (still in production).
- Oak wilt mitigated with trenching and herbicide.
- Completed Trail Map – Planning Department collaboration.

### DRIPPING SPRINGS RANCH PARK – 130 Acres

- Engineered Dam improvement project completed.
- Trees planted on ridge between Harrison Hills and DSRP.
- Engineered drawings completed for Ranch Park Road improvements and phased implementation budget authored.
- Ranch House interior renovation.
- Gaga ball pit acquired and installed.
- Wooden picnic tables painted white and placed throughout park.
- 10 additional RV hookups installed.
- Electrical upgrades and additional outlets installed at the Event Center.
- Event Center addition completed and opened for business.
- Split pipe fencing painted black and cable restrung. Half completed.

### FOUNDERS MEMORIAL PARK – 40 Acres

- Founders pool complex chain-link fencing replaced with Commercial grade black iron picket fencing. Expanded pool deck interior with fencing to include a gathering area for pool parties. Installed new picnic tables inside the pool complex.
- Founders pool was re-plastered.
- New picnic tables installed in Founders Pavilion.
- Wifi installed at Founders pool complex.
- First Dedication Bench installed along new pedestrian trail connecting park to surrounding neighborhoods.
- Pool house septic system decommissioned, and facility is now hooked up to sewer.

### SPORTS AND RECREATION PARK – 40 Acres

- Sports field lighting replacement project engineered drawings completed and proposed phased implementation budget created by EMA Engineering and Musco Lighting. Lighting plan submitted to International Dark Sky Association for certification.
- Perimeter trail extension completed, and runoff/puddling/erosion mitigated with concrete at naturally occurring low water crossing trail.

### RATHGEBER NATURAL RESOURCE PARK – 300 Acres

- Sourced a firm (Studio Balcones) to author and create a vision plan for Rathgeber Natural Resource Park (pro-bono). Developed a vision plan and preliminary phased budget to serve as key supplemental material submission that lead to being named by Hays County POSAC as a Tier 1 project with possible funding of up 7.6 million for park development.
- Co-lead with Robert Ellis (Dick Rathgeber's grandson) several stakeholder tours of Rathgeber Natural Resource park.
- Obtained letters of support from Capital Area Boy Scouts, Free Hold Communities, Dripping Springs Independent School District, Destination Dripping Springs and Hays County Master Naturalists

### VETERANS MEMORIAL PARK – 1.947 Acres

- No updates to Veterans Memorial Park



## COMMUNITY RECREATION PROGRAMS

### Coyote Kids Nature Camp - Virtual - (Fee Based)

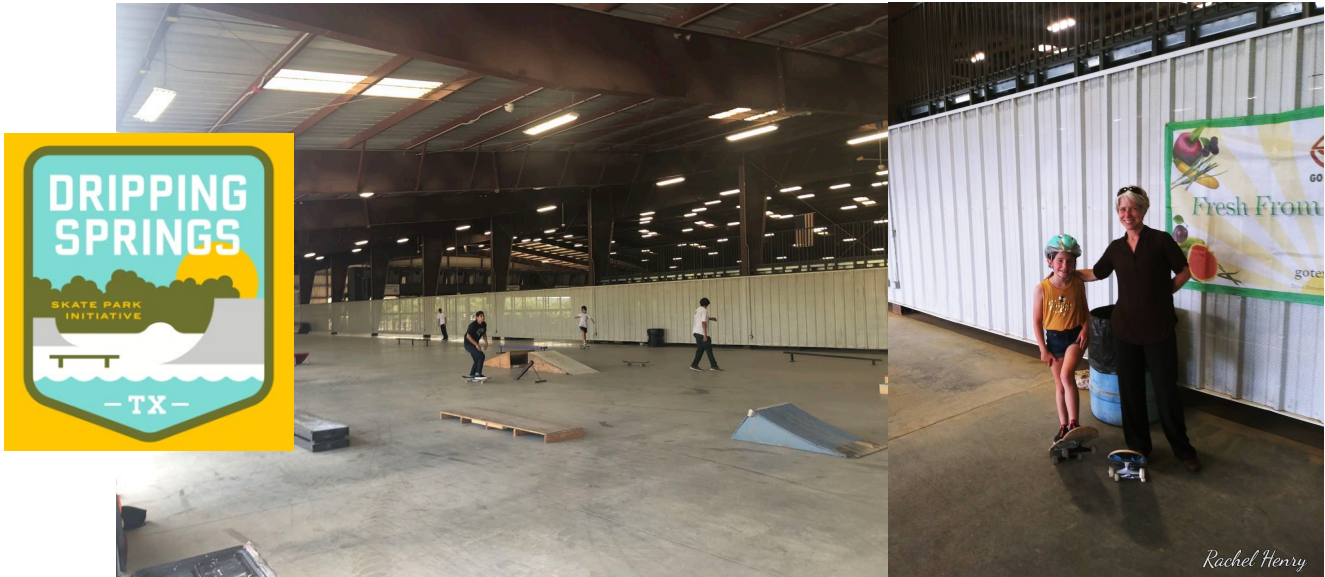


Camp Director/Program & Events Coordinator- Maggie Peterson

While Coyote Kids was not able to happen in-person in 2020 Maggie, did an incredible job stepping up to the challenge of putting together a virtual program, within a short amount of time. The program consisted of 5 thematic weeks of zoom calls and guided activities. Maggie personally delivered camper activity bags to their homes each week of camp. The program provided nature-based activities for 42 kids over the summer.



### DSRP Skate Night – Wednesdays in 2020, 5pm-7pm Drop-in (Free)



Skate night sees on average of twenty (20) participants each week and is completely run by adult volunteers. The program provides approximately 2080 hours of recreational activity annually.

# DSRP EVENT CENTER



Categories	Budgeted	Actual
Annual Memberships Sold	80	
Total Day Passes & Fees Collected	\$1000	Qty 128   \$1,135
Stall Rentals	\$22,000	Qty 514   \$19,886
RV Site Rentals <i>(actual includes RV Dump fees Qty 76)</i>	\$22,500	Qty 200   \$12,090
Total Facility Rentals	\$165,000	\$43,456

# FOUNDERS MEMORIAL POOL



Due to Covid-19 the Founders Memorial Pool season was restricted to June 29, 2020 - August 16, 2020. No events or Tiger Splash recreational swim team were permitted.

Total Pool Rentals	5
Total Pavilion Rentals	5
Total Summer Public Swim Sign-Ups	<p><b>Sign Up Activity</b></p> <hr/> <p><b>Total Slots:</b> 4176</p> <p><b>Filled Slots:</b> 2453</p> <p><b>Available Slots:</b> 1723</p> <p><b>% Filled:</b> 58.74%</p> <p>Note: Items with unlimited quantity are not included in this graph.</p> <p>Legend: ● Filled, ● Available</p>

Due to Covid-19 restrictions, all pool business operations were managed through Sign-up Genius internet platform and was contactless. The concession stand was converted into an administrative office for Founders Park and Pool customer service and business operations.

# COMMUNITY SERVICES – CITY WIDE EVENTS

## Dripping Springs Farmers Market – Year-round Weekly Event



During 2020 the Dripping Springs Farmers Market was declared an essential city service by the Mayor of Dripping Springs. The Market served the community as a direct lifeline to locally sourced fresh produce, baked goods, and meats. The success of the market and its declaration was a direct result of the Farmers Market Manager’s tenacity, dedication, and determination.



Total Number of Vendor Booths	
Budgeted Revenue	\$71,912
Actual Revenue	\$65,822
Budgeted Expenses	\$71,912
Actual Expenses	\$59,864



## Founders Day Festival – Co-Sponsorship with DS Lions Club – Spring event



Founders Day was scheduled for April 24-26, 2020. However, with the Covid-19 pandemic in full escalation at the time, the Commission unanimously voted to cancel the event for the 2020 year.

## Dripping Springs Fair & Rodeo – Co-Sponsorship with DS Ag Boosters – Spring Event moved to October



Estimated Total Number of Attendants	1200
Number of Vendors	N/a
Event Expenses	\$28,000
Event Revenue Sponsorship \$40,000 Ticket Sales \$12,000	\$52,000
City Revenue	\$7,900



## Christmas on Mercer - Co-Sponsorship with Dripping Springs Lions Club



Estimated Total Number of Attendants	2000
Number of Vendors	47
Event Revenue – Sponsorships \$4750 Booths \$4750	\$9500
Event Expenses	\$6064
Lions Club Revenue	\$3386
City Revenue – 25% of Booth revenue	\$1175



## CITY INITIATIVES & VOLUNTEER PROGRAM



On December 3, 2020, the City of Dripping Springs and its collaborative Bird City Application Committee applied to become a designated Texas Bird City. The application process was arduous. To successfully complete the application, it took a team of eight (8). The Bird City committee was comprised of city staff, DS Visitors Bureau staff, a Hays County Master Naturalist, a Hays County Master Gardener, and a PRC Commissioner. The team met monthly for over a five (5) month period while tackling all activities to meet or exceed the various requirements of the application.

Fall Sweep, a requirement to maintain our Keep Texas Beautiful affiliation was held on December 22, 2020. Maggie Peterson, Events & Programs Coordinator was able to draw a small group of 25 participants to assist with beautifying the downtown area while employing social distancing and adhering to Covid-19 safety precaution measures.



International Dark Sky Association designation initiative was extremely prolific this year with passionate involvement from not only city staff but the City Administrator and Mayor as well. The Parks and Community Services team played the primary role of support, and created components such as a proclamation designating a community “Lights Out” campaign that supported migratory birding seasons and night sky preservation as well as met a requirement of the Bird City application process.

### VOLUNTEER HOURS

In addition to our monthly volunteer Hays County Master Naturalist work groups at Dripping Springs Ranch Park & Charro Ranch Park, on March 11-12, 2020, the Parks and Community Services Team hosted youth volunteer work groups at the parks. We worked with over 150 Junior High and High School youth from Dripping Springs and the surrounding area to beautify park grounds and amenities. The PCS department also benefited from the completion of 1 Eagle Scout project (Entrance Sign to Sports and Recreation Park), 1 Silver Award Girl Scout project (renovated kiosk at Charro Ranch Park), and 1 Junior Girl Scout troop habitat improvement project at Dripping Springs Ranch Park.

## COMMUNITY SERVICE – CO-SPONSORSHIPS & PERMITS

The Community Services component of the department focuses on event co-sponsorship/Triangle banner displays (located at the intersection of RR12 & HWY 290) and various permits.

### Co-Sponsorships

Cancelled due to Covid -19 precautions  
Held prior to Covid precautions in place, or in a modified way

Event Date & Name	Co-Sponsorships	Event Date & Name	Co-Sponsorships
2.15.2020 - Washer Tournament	DSHS Baseball Boosters	4.4.2020 - Rainwater Revival & Hill Country Living moved to October virtual event	Hill Country Alliance
Multiple Dates - Dripping with Taste	DS Visitors Bureau	4.24-4.26,2020 – Founders Day	Founders Day Commission
3.5.2020 - An Evening of Jazz	DSHS Band Boosters	5.1 – 5.2.2020 -Red Arena Round-up	Red Arena
3.7.2020 - YMCA Resource Fair	Springs Family YMCA	2020 DSRP Riding Series	City of Dripping Springs
3.13 &4.10 - Fish Fry	Knights of Columbus Council	9.4.2020 – Enrollment Banner	DS Christian Academy
3.21.2020 - From the Hills with Love	Plum Creek Sound Events, LLC	11.1.2020 – Virtual Empty Bowls	Helping Hands
3.28&3.29.2020 – Spring Wildflower Mkt	Texas Market Guide	12.5.2020 – Christmas on Mercer	Lions Club

### Banner Displays

January	Hays County Livestock Show   DS Chamber Star Awards   DSHS Baseball Booster Club Washer Tournament
February	Central Texas Arabian Horse Association Show   Evening of Jazz   From the Hills with Love  YMCA Community Resource Fair   Knights of Columbus Fish Fry
March	
April	
May	DSVB Drippin' with Support all in Y'all
June	
July	Central Texas Arabian Horse Association Show   Census Banner   Shop Local
August	Buy Local DS Chamber   Census Banner   Shop Local   Buy Local DS Chamber  Hill Country Harvest Market   Destination Dripping Springs
September	
October	Hill Country Harvest Market   DS Christian Academy Enrollment   Chili/Salsa Cook-off – DS Cook-Off Club   Destination Dripping Springs   PCS Drive-in Movie Banner   Pumpkin Patch Moved banner
November	23 <sup>rd</sup> Annual Virtual Empty Bowls   Christmas on Mercer   Shop Small Saturday – DS Chamber   Shop Local
December	Buy Local DS Chamber   Shop Local - CoDS

### Permits

Most of the permits the PCS department issues are related to events within city limits or activities in the parks. The following reflects permits issued in 2020.

Type of Permit	QTY
Business Operations in City Park Permits	0
Events on City Property or within City Limits Permits	2
Filming Permits	7
Itinerant Vendor Licenses	4
Road Closure Permits	3

# PROCLAMATIONS & RESOLUTIONS

## Proclamations

MAY 12 - Lynne Dickenson Day

JULY - Parks & Recreation Month

MARCH – MAY Lights Out Migratory Months

OCTOBER - Hill Country Night Sky Month

## Resolutions

May 8 - World Migratory Bird Day



### PROCLAMATION OF THE CITY OF DRIPPING SPRINGS PROCLAIMING JULY 2020 AS

#### "Parks and Recreation Month"

- WHEREAS**, parks and recreation programs are an integral part of communities throughout this country, including the city of Dripping Springs and
- WHEREAS**, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and
- WHEREAS**, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and
- WHEREAS**, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and
- WHEREAS**, parks and recreation areas are fundamental to the environmental well-being of our community; and
- WHEREAS**, parks and natural recreation and resource areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and
- WHEREAS**, our parks and natural recreation and resource areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and
- WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month; and
- WHEREAS**, the City of Dripping Springs recognizes the benefits derived from parks and recreation resources

**NOW THEREFORE, BE IT PROCLAIMED** by the City Council of Dripping Springs, Texas:

1. That the Dripping Springs City Council proclaims July 2020 as "Parks and Recreation Month" in the City of Dripping Springs.
2. That the Dripping Springs City Council encourages citizens to visit City Parks and Amenities and to enjoy all they have to offer.



### PROCLAMATION OF THE CITY OF DRIPPING SPRINGS PROCLAIMING OCTOBER 2020 AS

#### "Hill Country Night Sky Month"

- WHEREAS**, the aesthetic beauty and wonder of star-filled skies are the heritage of all humankind and locally to the inhabitants of Dripping Springs and are therefore worthy of celebration; and
- WHEREAS**, the experience of standing beneath a star-filled night sky inspires feelings of wonder and awe, and may encourage interest in science and nature especially among young people; and
- WHEREAS**, the opportunity to view star-filled skies attracts tourists to our region and therefore economic benefit to Dripping Springs; and
- WHEREAS**, preserving the rich historic heritage and starry night skies of Dripping Springs is important to its citizens; and
- WHEREAS**, "light pollution," which is wasted light that performs no function or task and artificial light that goes where it is not supposed to go, is created by glare, light trespass, sky glow, and overlighting; and
- WHEREAS**, light pollution wastes natural resources amounting to at least \$2 billion per year and contributes to diminished American energy independence; and
- WHEREAS**, the historical view of the night skies has been eroding in many nearby areas and generations are growing up with limited, if any, view of the wonders of the universe; and
- WHEREAS**, the influx of people into the Texas Hill Country region and the accompanying light pollution from area lighting fixtures has been steadily on the rise; and
- WHEREAS**, solving the problem of light pollution involves making better use of outdoor lighting to direct light down to where it is needed instead of upward into the sky, putting outdoor lights on timers and using outdoor lighting only where necessary; and
- WHEREAS**, Hill Country communities are increasingly dedicated to the preservation of the region's night skies, as evidenced by the frequent educational activities conducted in our region and by the increasing number of places in our region recognized as International Dark-Sky Places by the International Dark-Sky Association, including Enchanted Rock State Natural Area, South Llano State Park, the City of Dripping Springs, the Wimberley Valley, the City of Fredericksburg, the City of Horseshoe Bay, V. Bar, U. Camp, & Retreat Center, River Hills Neighborhood of Travis County, and Lost Creek Neighborhood of Travis County; and
- WHEREAS**, this regional effort and the preservation and celebration of our night skies is worthy of a month-long celebration.

**NOW THEREFORE, BE IT PROCLAIMED** by the City Council of Dripping Springs, Texas:

1. October 2020 shall hereafter be known as "Hill Country Night Sky Month" in Dripping Springs, Hays County, Texas.
2. That the City Council encourages citizens to enjoy the night sky and to participate in the Dripping Springs and the Hill Country region's events and programs celebrating the night sky and promoting the ways in which communities are working to preserve it.



### PROCLAMATION OF THE CITY OF DRIPPING SPRINGS PROCLAIMING AUGUST – OCTOBER 2020 AND MARCH – MAY 2021 AS

#### "Lights Out Migratory Months"

- WHEREAS**, the Audubon National Lights Out Program was established in 1999 in Chicago, Illinois and was organized to protect birds from light pollution; and
- WHEREAS**, the Lights Out Program encourages businesses and community members to turn off exterior lights within a designated timeframe during migratory months to reduce light pollution providing safe, natural migration routes for birds; and
- WHEREAS**, Audubon is a nonprofit organization partnering with cities nationwide to protect their unique bird species foster a healthier environment and shared quality of life for all; and
- WHEREAS**, 1 of every 3 birds migrating through the U.S. in spring passes through Texas, meaning approximately one billion birds travel through the state annually; and
- WHEREAS**, Audubon's dark sky support local economies in places such as the Rio Grande Valley where Nature Tourism, which is dominated by birding, contributes \$300 million to the local economy and supports 4,407 full time and part time jobs annually; and
- WHEREAS**, the Lights Out program will support other city initiatives such as the International Dark Sky Community designation, its Starling Club and Bird City designation that will help us qualify for grants to support Nature Tourism in Dripping Springs benefit our local economy; and
- WHEREAS**, the Dripping Springs Lights Out program will offer a pledge to be signed by community members, business owners, and government officials to participate by turning off their lights during the migration periods bi-annually; and
- WHEREAS**, the lights Out Program, once proclaimed, will be listed as an official partner program on the Audubon website alongside other cities offering the program.

**NOW THEREFORE, BE IT PROCLAIMED** by the City Council of Dripping Springs, Texas:

1. August through October and March through May shall hereafter be known as "Lights Out Migratory Months" in Dripping Springs, Hays County, Texas.
2. Community members, business owners, and government officials are encouraged to sign the pledge stating you will extinguish exterior lights during the specified time frame during Lights Out migratory months.



### PROCLAMATION OF THE CITY OF DRIPPING SPRINGS PROCLAIMING MAY 12, 2020 AS

#### "Lynne Dickenson Day"

- WHEREAS**, Lynne Dickenson has dedicated XX years to the City of Dripping Springs exhibited Public Service Excellence in Leadership and Customer Service; and
- WHEREAS**, Lynne Dickenson served as an instrumental voice in the creation and development of the Dripping Springs Ranch Park & Event Center; and
- WHEREAS**, Lynne Dickenson has overseen the successful management of the Dripping Springs Ranch Park & Event center from XX – May 2020; and
- WHEREAS**, Lynne Dickenson has exhibited Excellence in Customer Service to the community of Dripping Springs and patrons of the Dripping Springs Ranch Park & Event Center; and
- WHEREAS**, Lynne Dickenson has exhibited Excellence Leadership that is reflective in the admiration and respect of her fellow co-workers, and elected and appointed officials; and
- WHEREAS**, Lynne Dickenson has been recognized by the Dripping Springs Community for her Community Service award for Best of Customer Services Dripping Springs XX – XX and XX; and
- WHEREAS**, the City Council of Dripping Springs recognizes Lynne Dickenson for her time and dedication to the community and commend her Excellence Public Service in Leadership and Customer Service.
- NOW THEREFORE, BE IT PROCLAIMED** by the City Council of Dripping Springs, Texas:
1. May 12, 2020 shall hereafter be known as "Lynne Dickenson Day" in Dripping Springs, Hays County, Texas; and
  2. The City Council calls upon all residents of Dripping Springs to recognize Lynne's contribution to the community and Excellence in Public Service.

## CITY OF DRIPPING SPRINGS

### RESOLUTION No. 2020-R52

A RESOLUTION OF THE CITY COUNCIL OF DRIPPING SPRINGS, TEXAS, RECOGNIZING THE SECOND SATURDAY IN MAY EACH YEAR AS WORLD MIGRATORY BIRD DAY AND AUTHORIZING THE BIRD CITY COALITION AND APPROPRIATE CITY STAFF TO CONTINUE PURSUIT OF CERTIFICATION IN THE TEXAS "BIRD CITY" PROGRAM; PROVIDING FOR A REPEALING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

**WHEREAS**, migratory birds are some of the most beautiful and easily observed wildlife that share our communities; and

**WHEREAS**, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide; and

**WHEREAS**, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes; and

**WHEREAS**, public awareness and concern are crucial components of migratory bird conservation; and

**WHEREAS**, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations; and

**WHEREAS**, since 1993 World Migratory Bird Day (formerly International Migratory Bird Day) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central American, Mexico, the Caribbean, and the southern U.S.; and

**WHEREAS**, hundreds of thousands of people will observe WMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun; and

**WHEREAS**, while WMBD is annually recognized on a single day, its encouraged that planners and city staff schedule activities and events on dates throughout the year best suited to the presence of both migratory bird conservation, but also a call to action; and

**WHEREAS**, the City parks and Recreation Commission voted on November 2, 2020 to recommend the City Council recognize the annual celebration of World Migratory Bird Day by Resolution.

# MARKETING & OUTREACH

## Print

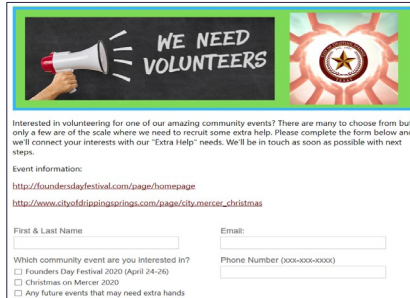
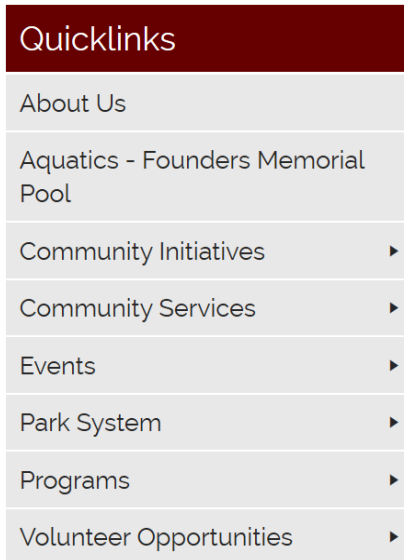
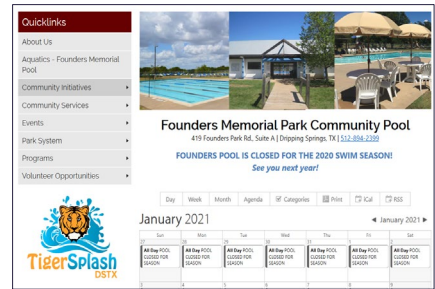


## Parks & Community Services 2020 Spring/Summer Activity Guide

The Parks and Community Services department published and direct mailed its first activity guide. This publication serves as incredible branding for the department, a resource for community members and a reference tool for staff located in one comprehensive catalog. Unfortunately, much of its content was altered or canceled because of Covid-19, but it was a good first run and is surely to become a treasured on-going publication.

## Website

The Parks & Community Services department's primary on-line presence in 2019 - 2020 was through the City's website & social media platforms such as Facebook. Shortly after the department's logo was created staff also created a primary PCS department Facebook page and a City LinkedIn page as well. Staff is continually developing the website presence to present a more professional and functional community resource. Originally, the PCS portion of the City's website consisted of 2 pages, it now offers an expansive variety of pages and serves as a viable resource of information for community members and visitors.



The website pages are a work in-progress. The full build-out and service functionality are at 75% completion. We anticipate this dynamic service delivery tool to evolve as the needs of the community are made more evident over time.

## Social Media

The department currently has 6 Facebook pages. Facebook pages aid in featuring department operations, programs, facilities, and events. These information dissemination outlets are instrumental branding tools the department relies upon daily. They are managed in collaboration with the City's Communications Director. The LinkedIn page was primarily created to serve as a recruitment platform and solidify the city and its various departments as competitive and equal in sophistication and organization among other local governments. A 2021 goal is to create and manage a PCS Instagram account in addition to current platforms.



2019-2020



2020



2021



**City of Dripping Springs  
Parks and Community  
Services**

@DrippingSpringsParksandCommunity · Community

Edit Learn More

Likes - 497  
Followers - 582



**Dripping Springs Ranch Park  
& Event Center**

@DSRPEventCenter · Park

Edit Learn More

Likes - 5066  
Followers - 5405  
Check-in - 13,840



**Dripping Springs Farmers  
Market - Official**

@DSFarmersMarket · Farmers Market

Edit Call Now

Likes - 4770  
Followers - 5333  
Check-in - 561



**Christmas on Mercer Street**

@christmasonmercerstreet · Event

Edit Contact Us

Likes - 2166  
Followers - 2270

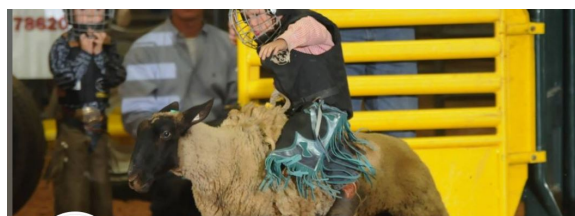


**Founders Day Festival**

@foundersdayfestival · Event

Edit Send Message

Likes - 4244  
Followers - 4473



**Dripping Springs Fair and  
Rodeo**

@drippingspringsfairandrodeo · Community

Send Message

Likes - 103  
Followers - 105



## PCS DEPARTMENT BUDGETS

The PCS Department worked closely with the Finance Department throughout the year to complete budgeted improvement projects and remain fiscally responsible while adhering to the Council-approved FY2020 budget. Although 2020 was an unusual year due to Covid-19 and operations were not business as usual, the staff managed to provide services for the Dripping Springs Community as safely as possible and stay within fiscal parameters set for them. The department is responsible for the oversight of 5 (five) funds within the PCS Budget: General Fund (PCS Administrative Operations, Parks, Founders Pool, Community Services, Events, Seasonal Staff Payroll), Dripping Springs Ranch Park & Event Center, Dripping Springs Farmers Market Fund, Parkland Dedication Fund, and the Ag Facility Fund. The department has access to a Landscaping Fund (when applicable),

<b>*General Fund 2020</b>		
General Fund	Budget	Actual
Revenue	\$285,100	\$218,026
Expenditures	\$500,545	\$297,469

<b>Dripping Springs Ranch Park &amp; Event Center Fund 2020</b>		
DSRP	Budget	Actual
Revenue	\$532,573	\$417,466
Expenditures	\$514,475	\$403,591

<b>*Farmers Market Fund 2020</b>		
Farmers Market	Budget	Actual
Revenue	\$33,970	\$65,822
Expenditures	\$39,949	\$59,864

<b>Parkland Dedication Fund 2020</b>		
Revenue		\$281,262
Expenditures		\$147,727

<b>Ag Facility Fund 2020</b>		
Revenue		\$17,605
Expenditures		\$12,180

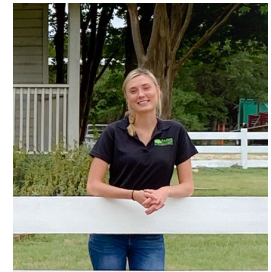
*\*These funds include seasonal and part-time employee payroll. Seasonal Aquatics Staff – Budgeted at \$72,308.00 | Actual at \$28,179. Part-time Farmers Market Manager Budgeted at \$29,900 | Actual at \$23,485.*

# NOTABLE MENTIONS | PROFESSIONAL ORGANIZATIONS



Farmers Market Manager Laurel Robertson was named Texas Recreation & Park Society’s Part-time Employee of the Year – Central Texas Region. She was selected above numerous other submissions across Central Texas for her outstanding work and dedication to the Farmers Market. Laurel navigated obtaining a designation of “Essential City Service” during the original acceleration of Covid-19 Pandemic in March and managed an extremely elevated shopping environment.

In January Maggie Peterson, Programs and Events Coordinator attended a special training held by Bat Conservation International at the Lady Bird Johnson Wildflower Center. This specialized training will permit the PCS department to eventually hold special programs related specifically to bats. This training provided a networking opportunity to meet bat conservationist professionals that the department may eventually partner with to offer bat conservation community educational programs.



In November, PCS Director Kelly Schmidt was named to the National Association of Park Foundations’ Board of Directors. Very preliminary conversations have begun with the Dripping Springs Parks & Recreation Commission around exploring the creation of a Friends of Dripping Springs Parks Foundation to benefit the Dripping Springs Park System.

The Dripping Springs Parks and Community Services department employs industry best practices by operating under the goal of continual professional development and striving to be best in industry. The staff achieve this by staying involved with industry specific professional organizations and their educational opportunities and certifications. Listed below are professional organizations the department holds memberships in and are professionally associated with. It’s also important to note certifications achieved by staff and educational opportunities obtained in 2020.

International Dark Sky Association	Texas Recreation and Parks Society	National Recreation & Parks Association
The National Association of Park Foundations	Texas Public Pool Council	American Camp Association
Texas Festivals and Events Association	The League of Agricultural & Equine Centers	American Red Cross Authorized Provider

- DSRP Ranch Hands – Certifications/Trainings – Skid Steer Loader Training & Ag Safety Cert
- DSRP Ranch Hands & Event Center Manager – Attended TRAPS Annual Maintenance Rodeo
- PCS Staff – Required FEMA Trainings
- PCS Director – Attended NRPA Annual Virtual Conference | (Earned CEU credits to maintain CPRP certification)
- PCS Director – Attended TRAPS Annual Institute and Expo | (Earned CEU credits to maintain CPRP certification)
- Programs & Events Coordinator – Attended NRPA Virtual Conference
- Programs & Events Coordinator – Attended regional American Camp Association workshop

# 2020 MOMENTS IN PARKS





Physical Address: 1042 Event Center Dr. – Ranch House  
Mailing Address: PO Box 384, Dripping Springs, TX 78620  
Phone: 512-894-2400 | parks@cityofdrippingsprings.com

## City of Dripping Springs

## PARKS

## Income Statement

For the Three Months Ending December 31, 2020

Item 6.

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
<b>Revenues</b>				
Transfer from Park Dedication	8,670.00	14,350.00	8,670.00	43,050.00
TXF from Landscaping Fund	0.00	541.67	0.00	1,625.01
Community Service Fees	25.00	0.00	350.00	0.00
Park Rental Income	100.00	0.00	960.00	0.00
Park Donations & sponsors	0.00	0.00	13,509.08	0.00
Pavilion,& Pool Rental	75.00	0.00	235.00	0.00
<b>Total Revenues</b>	<b>8,870.00</b>	<b>14,891.67</b>	<b>23,724.08</b>	<b>44,675.01</b>
<b>Expenses</b>				
Founders Park/Pool Supplies	0.00	864.58	186.83	2,593.74
Sports & Rec Park Supplies	0.00	16.67	0.00	50.01
Charro Ranch Supplies	0.00	16.67	37.10	50.01
General Park Supplies	0.00	333.33	1,462.69	999.99
Parks Mileage	0.00	0.00	27.60	0.00
Park Dues, Fees, Subscriptions	467.52	226.59	631.93	679.77
Pool Phone & Network	95.05	100.00	430.47	300.00
Portable Toilets Parks	460.00	481.67	1,380.00	1,445.01
Founders Park/Pool Electricty	274.88	541.67	1,285.09	1,625.01
Sports & Rec Park Electricty	81.50	100.00	(43.10)	300.00
Triangle Electricity	38.25	54.17	114.75	162.51
DSRP House Network/Phone	0.00	0.00	175.84	0.00
DSRP Electricity	0.00	0.00	97.13	0.00
All Parks Improvements	0.00	4,166.67	0.00	12,500.01
Founders Park/Pool Improvmts	8,670.00	4,308.33	9,329.08	12,924.99
Sports & Rec Park Improvements	0.00	5,166.67	0.00	15,500.01
General Parks Maintenance	0.00	20.83	44.66	62.49
Charro Ranch Maintenance	39.56	912.08	39.56	2,736.24
Founders Pool/Park Maintenance	0.00	1,437.50	63.23	4,312.50
Sports & Rec Park Maintenance	0.00	1,168.33	5,750.45	3,504.99
Triangle Maintenance	23.02	66.67	24.85	200.01
Founders Park Lawn Maintenance	0.00	0.00	550.00	0.00
Sports & Rec Park Lawn Mainten	50.00	0.00	3,050.00	0.00
Charro Ranch Lawn Maintenance	500.00	0.00	3,550.00	0.00
S&R Trail Maintenance	0.00	41.67	0.00	125.01
Founders Park/Pool Water	1,004.29	416.67	1,982.56	1,250.01
Sports & Rec Park Water	6,374.37	1,083.33	3,071.21	3,249.99
Triangle Water	38.93	39.58	113.08	118.74
Park Special Events	0.00	0.00	1,627.00	0.00
<b>Total Expenses</b>	<b>18,117.37</b>	<b>21,563.68</b>	<b>34,982.01</b>	<b>64,691.04</b>
<b>Net Income</b>	<b>(\$ 9,247.37)</b>	<b>(\$ 6,672.01)</b>	<b>(\$ 11,257.93)</b>	<b>(\$ 20,016.03)</b>

City of Dripping Springs GENERAL FUND  
General Ledger

Item 7.

For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: 1) IDs from 30045P to 30045P. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
30045P	12/1/20			Beginning Balance			-127,013.00
Park Dedication Cash In Li	12/31/20		GENJ	Pool Improvements	8,670.00		
				Current Period Change	8,670.00		8,670.00
	12/31/20			Ending Balance			-118,343.00

City of Dripping Springs GENERAL FUND  
General Ledger

Item 8.

For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: 1) IDs from 40013C to 40013C. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
40013C Landscape Fund	12/1/20			Beginning Balance			-118,782.80
	12/31/20			Ending Balance			-118,782.80